



# District of Columbia Air National Guard

## AGR Announcement

### 24-110



<b>APPLICATION MUST BE FORWARDED TO:</b>  <b>IN ORDER TO RECEIVE CONSIDERATION</b> <b><u>113WG.DCANG.APPLICATIONS@US.AF.MIL</u></b>	<b>OPENING DATE:</b> 13 Mar 24	<b>CLOSING DATE:</b> 14 Apr 24
	<b>Position Title:</b> Aerospace Ground Equipment Specialist <b>Max Grade:</b> TSgt (E6) <b>Min Grade:</b> SSgt (E5) <b>AFSC:</b> 2A672 <b>Tour:</b> Permanent	
	<b>Appointment Status</b> [ X ] Enlisted [ ] Officer	
<b>Position Location:</b> 113 <sup>th</sup> Maintenance Squadron Joint Base Andrews MD	<b>AREA OF CONSIDERATION: GROUP III</b>  All members eligible for entry into the DCANG.	
<b>INSTRUCTIONS FOR APPLYING:</b> This office will <b>NOT</b> accept mailed applications. <b>You must send applications electronically.</b> <b>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</b> <b>AGR REQUIRED DOCUMENTS:</b> <ol style="list-style-type: none"><li>1.) NGB 34-1 (<b><i>dated Nov 2013</i></b>) Application for AGR Position. <a href="https://www.ngbpdc.ng.mil/Forms/NGB-Form/">https://www.ngbpdc.ng.mil/Forms/NGB-Form/</a></li><li>2.) Copies of last three EPRs</li><li>3.) Resume (<i>any format</i>)</li><li>4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).</li><li>5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>).. If clearance is expired, you must obtain security memo from the Wing security manager.</li><li>6.) Current Fitness Test from AFFMS II (<i>Per AFI 36-2905 – current within 12 months</i>).</li><li>7.) Letter(s) of recommendation (<i>optional</i>)</li><li>8.) If missing documents, memo to board president required stating reason why documents are missing</li></ol> <b>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</b> <b>Email subject will be in the same format.</b>		
<b>Conditions of Employment:</b> <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
<b>Evaluation Process:</b> Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. <b>Incomplete applications will not be considered.</b> It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
<b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. <a href="http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf">http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf</a> and ANGI 36-7 <a href="http://www.ngbpdc.ngb.army.mil/publications.htm">http://www.ngbpdc.ngb.army.mil/publications.htm</a>		



# The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

<b>Announcement Number:</b> 24-110
<b>Position:</b> Aerospace Ground Equipment Specialist
<b>Position Description:</b> Performs scheduled and unscheduled maintenance on AGE. Inspects, tests, and operates AGE to determine equipment serviceability and proper operation. Diagnoses mechanical and electronic circuitry malfunctions using visual and auditory senses, test equipment, and technical publications. Removes, disassembles, repairs, cleans, treats for corrosion, assembles, and reinstalls AGE accessories and components. Stencils and marks AGE. Services equipment with fuel, oil, coolant, water, hydraulic fluid, and air. Operates, cleans, inspects, and services AGE towing vehicles. Maintains vehicle forms. Provides dispatch service for AGE, including positioning equipment to support aircraft maintenance and flying operations. Diagnoses malfunctions and repairs AGE. Evaluates and performs troubleshooting on AGE before assigning repair action. Inspects and approves completed maintenance actions. Prepares AGE for storage, shipment, and mobility deployment. Solves repair problems by studying drawings, wiring diagrams and schematics, and technical publications. Uses automated maintenance system to monitor maintenance trends, analyze equipment requirements, maintain equipment records, and document maintenance actions. Analyzes and repairs ground support equipment using conventional and digitalv multimeters, voltmeters, ohmmeters, oscilloscopes, circuit card testers and hand tools. Maintains AGE external fuel and grounding systems. Performs battery serviceability checks. Stores, handles, uses, and disposes of hazardous material and waste according to environmental standards. Plans and organizes AGE maintenance activities. Establishes production controls and standards. Interprets and implements policy directives and instructions pertaining to maintenance, including environmentally safe maintenance practices. Determines resource requirements, including facilities, training, equipment, and supplies. Inspects maintenance activities, evaluates resource use, and recommends corrective actions. Determines equipment serviceability criteria when it does not exist. Performs other duties as assigned.
<b>Minimum Qualification Requirements:</b> <ol style="list-style-type: none"><li>1. Must hold AFSC listed.</li><li>2. Secret security clearance.</li></ol>
<b>Eligibility Requirements:</b> <ol style="list-style-type: none"><li>1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.</li><li>2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.</li><li>3. Must meet all eligibility requirements in accordance with ANGI 36-101.</li></ol>
<b>AGR Employment Points of Contact:</b> HR Specialist: A1C Danielle James, <a href="mailto:danielle.james.2@us.af.mil">danielle.james.2@us.af.mil</a> , 202-685-8813 (DSN 325-8813) AGR NCOIC: MSgt Victoria McNamara, <a href="mailto:Victoria.McNamara@us.af.mil">Victoria.McNamara@us.af.mil</a> , 202-685-8813 (DSN 325-8813)