



District of Columbia Air National Guard

AGR Announcement

18-379



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL	OPENING DATE: 16 July 2018	CLOSING DATE: 16 August 2018
	Position Title: Intelligence Operations Specialist Max Grade: E6 (TSgt) Min Grade: E4 (SrA) AFSC: 1N051/1N071	
	Appointment Status [X] Enlisted [] Officer	
Position Location: 113th Operations Group Joint Base Andrews, MD	AREA OF CONSIDERATION: GROUP III Individuals who are eligible for entry into the DCANG	
INSTRUCTION FOR APPLYING:		
This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.		
AGR REQUIRED DOCUMENTS:		
<ol style="list-style-type: none">1.) NGB 34-1 (dated Nov 2013) Application for AGR Position with original signature.2.) Copies of the last five OPRs (Officers only).3.) Resume (any format).4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).5.) Individual Personnel (RIP) from vMPF only (must be dated within 60 days).6.) Current Fitness Test from AFFMS (Per AFI 36-2905 – current within 12 months).7.) Security Clearance verification memorandum (Do not submit a JPAS print out).8.) Letter(s) of recommendation (optional).		
*All documents must be consolidated into a single pdf. File. DO NOT put in PDF Portfolio format. Send applications in the following format: MVA number, Rank, last name, First name, Middle Initial. Ex: 18-100 – SSGT DOE, JOHN A		
*Any documents with SSN must have the SSN redacted (Blacked-out).		
Conditions of Employment:		
National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.		
Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: ANGI 36-7 http://www.e-publishing.af.mil and NGR AR 690-600 / NGR AF 40-1614 http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf .		



The District of Columbia Air National Guard



This announcement must be posted on unit bulletin boards until the day following the closing date.
Is an Equal Opportunity Affirmative Action Employer.

Announcement Number: 18-379
Position: Intelligence Operations Specialist
Brief Description of Duties: Serves as the unit's expert intelligence analyst for the commander and staff on all intelligence matters, including intelligence processes, support requirements, technical aspects of weapons systems, and terrorist operational methods. Maintains overall responsibility for daily-integrated intelligence support, to include any alert, crisis, and Force Protection situations. Assures the Intelligence function maintains a capability to provide timely and accurate operational intelligence support and fully trained intelligence personnel during peacetime and contingency operations. Plans, develops, and manages work schedules for intelligence activities during all phases of unit operations, including Unit Training Assemblies (UTA), Annual Training (AT), and unit deployments. Provides performance evaluation, career guidance, and technical assistance to full-time and traditional intelligence personnel. Establishes intelligence requirements, procedures, and work schedules not predetermined by higher headquarters. Assigns specific programs and duties to full-time and traditional intelligence personnel in accordance with applicable ANG, MAJCOM and Air Force instructions, and ensures their completion. Gains and maintains Global Situational Awareness (GSA) in order to quickly and accurately advise commanders/decision-makers on possible enemy courses of action. GSA requires analytical expertise and time/stress management skills to accurately draw conclusions by combining raw intelligence from multiple, unrelated sources into a finished product. Incumbent passes findings to commanders, staff, intelligence personnel, aircrews, and support personnel. GSA products include but are not limited to threat analysis, area studies, current intelligence briefings, and long-range estimative studies. Manages the collection, production and dissemination of intelligence products in the unit and to higher headquarters and agencies. Projects future intelligence data requirements and future threat scenarios based upon intelligence. Fills in gaps in intelligence reporting with past knowledge of operations and known enemy course of action. Prepares comprehensive intelligence annexes to unit operations plans and orders.
Qualifications: <ol style="list-style-type: none">1. The applicant/selectee must be able to qualify for a TOP SECRET Clearance.2. Must Be AFSC Qualified
Eligibility Requirements: <ol style="list-style-type: none">1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.2. Prior to entry into the AGR Program, member must be medically cleared by the 113th MDG.3. Must meet all eligibility requirements in accordance with ANGI 36-101.
AGR Employment Points of Contact: HR Specialist: SSgt Shailah Florvil, Shailah.Florvil.mil@mail.mil /202-685-8813 (DSN 325-8813) AGR Manager: SMSgt Adrienne Wilson, Adrienne.L.Wilson.mil@mail.mil /202-685-9925 (DSN 325-9925)