



District of Columbia Air National Guard

AGR Announcement

14-369



<p style="text-align: center;">APPLICATION MUST BE FORWARDED TO:</p> <p style="text-align: center;">Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719</p> <p style="text-align: center;">IN ORDER TO RECEIVE CONSIDERATION APPLICATION MUST BE RECEIVED BY 1530 EST ON CLOSING DATE OF THIS ANNOUNCEMENT</p>	<p>OPENING DATE: 21 October 2014</p>	<p>CLOSING DATE: 4 November 2014</p>
<p>Position Location: 113th LRS, DCANG Joint Base Andrews, Maryland</p>	<p>Position Title: Material Handler Applicant Max Grade: E6 Applicant Min Grade: E5</p> <p>Selectee must possess military position of : 2S0X1</p>	
<p>AREA OF CONSIDERATION:</p> <p style="font-weight: bold;">GROUP II</p> <p>Individuals who are current military members of the DCANG</p> <p style="color: red; font-weight: bold;">AGR RESOURCE AVAILABLE</p>		
<p>Special Remarks: **Applicants must possess 2S0X1 AFSC.**</p>		
<p>INSTRUCTION FOR APPLYING: This office will not accept applications mailed at government expense. Electronic or fax applications will not be accepted. <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u></p> <p style="text-align: center;">AGR REQUIRED DOCUMENTS (no binders please):</p> <ol style="list-style-type: none"> 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position with original signature 2.) Separate sheet of paper with email address and additional point of contact number(s) 3.) Current RIP (Report of Individual Performance) from vMPF *Please do not submit a Data Verification Brief (DVB) 4.) Recent Fitness Test from AFFMS (Per AFI 36-2905 (<i>current within 12 months</i>)) 5.) Knowledge, Skills, and Ability (KSA) questions addressed by element on a separate paper. 6.) Security Clearance verification memorandum (<i>do not submit a JPAS print out</i>) 7.) Letter(s) of recommendation (<i>optional</i>) 		
<p>Condition of Employment:</p> <p><u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.</p> <p><u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.</p>		
<p>Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation (AR) 690-600 and ANGR (AF) 40-1614.</p>		

This announcement must be posted on unit bulletin boards until the day following the closing date.



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Is an Equal Opportunity Affirmative Action Employer

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Position: Material Handler
Brief Description of Duties: Receives and processes notice to stock parts and equipment. Assures incoming materiel matches that of the accompanying documentation. Examines materiel for shortages, overages and obvious damage and coordinates any discrepancies with the Cargo Movement Element. Stores all in-warehouse supply and equipment items. Provides secure storage and handling of classified and sensitive items. Provides proper storage and handling of Electrostatic Discharge Items (ESD) in accordance with applicable technical orders and publications. Determines within the general warehousing plan how to arrange stock within the storage area. Stores items for convenience of handling and ease of movement. Assures stored items are protected from damage, deterioration, and pilferage. Schedules and maintains an aggressive surveillance inspection program for items in central storage to assure that all assets are ready for issue. Takes necessary action to control deterioration and/or corrosion of items in storage. Conducts periodic validation of warehouse locations. Responsible for the inventory and proper accounting of all in-warehouse assets. Performs special inventories as required. Selects items to be issued and/or shipped and transfers them to the Cargo Movement Element for subsequent delivery /shipment. Issues oldest items first when dated item control applies. Assures items requiring special handling (i.e., classified) are receipted for by authorized individuals Determines that materials are properly identified as to condition, identity, security, classification. Uses a variety of measuring devices, conversion charts to determine moisture factors on lumber and classification factors/special markings on gasses, chemicals and metals. Refers to contract specifications, technical orders, manufacturers' catalogs, stock lists, FEDLOG, and other available guides in identifying material (inspects for deterioration and corrosion of all stocked items and initiates/recommends necessary action). Prepares reports for damaged or deficient condition. Prepares written replies for higher headquarters tasking. Identifies incomplete items. Assigns applicable condition code, affixes tag, initiates requests for component items to restore to serviceable condition. Follows established guidelines in assignment of demilitarization codes for disposal items. Monitors demilitarization, required documentation, and transfer of items to disposal. Monitors Material Deficiency Reports (MDR) and Quality Deficiency Reports (QDR) pending disposition. Process turn-ins and Coordinates with Quality Assurance for disposition instructions. Trains all supply personnel requiring an inspector's stamp or those performing inspector duties, by signature. Some training may be accomplished during drill status. Assists in providing bench stock support to customer organizations. Performs other duties as assigned.
Qualifications: <ol style="list-style-type: none">1. Must have a SECRET security clearance or be able to obtain one within 6 months.2. Selectee must already be AFSC qualified in the 2S0X1 career field.
Specialized Experience: Must demonstrate Eighteen (18) months' experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.
Knowledge, Skills and Abilities (KSA's) Statements: <ol style="list-style-type: none">A. Knowledge of Air Force and Air National Guard clothing requisition regulations and processes.B. Skilled in storing incoming items and verifying overages, shortages, or damaged items.C. Ability to provide strong customer service interactions in a high tempo work environment
Eligibility Requirements: <ol style="list-style-type: none">1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.2. Must be able to complete at least 1 year prior to achieving 18 years Total Active Federal Service.3. Prior to entry into the AGR Program, member must be medically cleared by the 113th Wing MDG.4. Must meet all eligibility requirements in accordance with ANGI 36-101.
AGR Employment Points of Contact: HR Specialist: MSgt Angel Love-Shorter /angel.d.loveshorter.mil@mail.mil / 202-685-9778 (DSN 325-9778) AGR Manager: CPT Ryan McBride / ryan.mcbride@us.army.mil / 202-685-9779 (DSN 325-9779) or follow us on  TWITTER @NGDCHRO.

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