



# District of Columbia National Guard

## AGR Announcement

### 14-603



<b>APPLICATION MUST BE FORWARDED TO:</b> Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 <b>IN ORDER TO RECEIVE CONSIDERATION APPLICATION MUST BE RECEIVED BY 1630 EST ON CLOSING DATE OF THIS ANNOUNCEMENT</b>	<b>OPENING DATE:</b> 21 November 2014	<b>CLOSING DATE:</b> 09 January 2015
	<b>Position Title:</b> Logistics NCO (AIR ONLY) <b>Para/Ln:</b> 003-01 <b>Grade:</b> E6-E7	
	Selectee will be assigned to a compatible military position of: 2S0X1	
<b>Position Location:</b> 33rd Civil Support Team (CST) DC Armory, Washington DC	<b>Appointment Status</b> [X] Enlisted [ ] Warrant Officer [ ] Officer	
<b>AREA OF CONSIDERATION:</b> <b>GROUP III</b> <b>AGR:</b> Nationwide, AGR Resource Available		
<b><u>AMENDMENT</u></b>  <b>AS READS:</b>  <b>Closing Date:</b> 19 December 2014  <b>HOW CHANGED:</b>  <b>Closing Date:</b> 09 January 2015		

This announcement must be posted on unit bulletin boards until the day following the closing date.





# The District of Columbia National Guard



Is an Equal Opportunity Affirmative Action Employer

**Announcement Number:** 14-603

**Position:** Logistics NCO

**Special Remarks:**

1. Selectee must complete a physical examination IAW NGR 500-3/ANGI 10-2503 Chapter 9 paragraph 3 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD-CST maintains the minimum medical standards noted throughout their duty assignment.
2. Selectee must undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty. The WMD-CSTs are included in the testing rotation under the local Alcohol and Drug Abuse Prevention Control (ADAPC) program.
3. Selectee must successfully complete Civil Support Skills Course (CSSC) and agree to a minimum three-year tour on the WMD-CST after completion of CSSC.
4. The selectee must be willing to participate in CST immunization program; including receipt of the Small Pox and Anthrax vaccination series.
5. The WMD-CST mission often requires irregular work hours, to include weekends and holidays.

**Brief Description of Duties:**

Responsible for the procurement, accountability and storage of all CST (WMD) equipment needed for incident response. Maintain hand receipt accountability for assigned equipment. Uses the CST (WMD) Government Purchase Card (GPC), to obtain mission essential or for replacing damaged supplies, tools and equipment needed for the execution of CST (WMD) missions. Monitor status of all assigned equipment. Coordinate calibration and repair requirements of equipment on hand. Logistics NCO will:

1. Provides logistics support and coordinate maintenance activities for the CST.
2. Works directly with the Defense COMSUPCEN for forward-area support, resupply, and reconstitution after deployment.
3. Advises the commander on equipment issues, such as the status of; equipment calibration, and basic load status.
4. Coordinates with the State Directorate for Logistics and United States Property and Fiscal Office (USPFO) representatives on logistics issues.
5. Serves as the Command Supply Discipline Program (CSDP) monitor and manages property book, sub hand receipts, and inventories.
6. Orders, coordinates for delivery and stores ammunition (as required).
7. Serves as the unit weapons vault manager.
8. Manages the GSA fleet and all purchase card activity related to the GSA vehicles assigned to the team.
9. Ensures that equipment is calibrated and ready for deployment and that routine logistics support operations occur as required.
10. Responsible for procurement of all logistical supplies (including use of the GPC).
11. Ensures that the unit is resupplied with expendables and consumables.
12. Ensures logistics/maintenance areas are compliant with NGB Standardization Evaluation Assistance Team (SEAT) inspection requirements.

**Minimum Qualifications:**

1. Must have a minimum security clearance of SECRET **and** be able to obtain required credentials and/or TOP SECRET security clearance as requested by supported agencies for all missions.
2. Selectee must be fully MOS/AFSC qualified or obtain MOS qualification within 1 year of assignment.
3. Must possess a valid State driver's license or be able to obtain one within 90 days of AGR tour start date.
4. Must be able to pass a Physical Fitness Test, Ht/Wt screening, and Personal Protective Equipment test (IAW DA Pam 40-8) administered by the 33rd CST within 30 days of AGR tour start date.

**Desired Qualifications:**

1. Completion of Civil Support Skills Course (012 SEI)
2. Minimum 3 years unit level supply experience.
3. Highly desire extensive experience with Property Book Unit Supply Enhanced (PBUSE)
4. Highly desire extensive experience with General Fund Enterprise Business System (GFEBS)
5. Highly desire experience as a Government Purchase Card holder
6. Formal experience, degree (major or minor), and / or certification in the disciplines of Chemistry, Biology Physics or other Science fields. Documentation should be included with the application and suitability will be determined based on the mission of the Civil Support Team.
7. Completion of FEMA IS 100, 200, 700 and 800
8. Completion of CWA/BWA course
9. CST Confined Space/Collapsed Structure
10. Completion of CST Improvised Explosive Device Awareness Course
11. Hazardous Materials Technician Qualification
12. Physical Fitness Test score of 90% or higher
13. Incident Command System Experience, Fire Fighting, Law Enforcement, Hazardous Material or Emergency Medical Services experience
14. Knowledge of the organization and mission of the Army and Air National Guard
15. CST/CERFP/CBIRF/Technical Escort Experience
16. Communications / Information Technology / Medical Experience / Admin Experience / Logistics

**Conditions of Employment:**

National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia National Guard.

Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

**Evaluation Process:** A Selection Panel will evaluate each applicant's relevant experience for the position based on the information supplied in the application documents outlined above, as well as a personal interview.

**Equal Employment Opportunity:** All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization, in accordance with NGB Regulation 690-600 and ANGR 40-1614.

**Points of Contact:**AGR Employment Questions:

FTNGD-OS Manager: OC Kyle Sullivan / kyle.d.sullivan4.mil@mail.mil / 202-685-9767 (DSN 325-9767)

HR Specialist: TSgt Angel Love-Shorter / angel.d.loveshorter.mil@mail.mil / 202-685-9778 (DSN 325-9778)

AGR Manager: CPT Ryan McBride / ryan.mcbride@us.army.mil / 202-685-9779 (DSN 325-9779)

CST Specific Questions:

33rd CST Commander: LTC Jonathan Ebbert / jonathan.s.ebbert.mil@mail.mil / 202-821-7495