



# District of Columbia Air National Guard

## Drill-Status Job

### Announcement 21-121 (UPT Opportunity)



**OPENING DATE:** 17 Jan 2021

**CLOSING DATE:** 17 March 2021

**Position Title:** Fighter Pilot (Undergraduate Pilot Training)

**Grade:** O-1 to O-4 (or Non-Prior Service)

**Location:** Joint-Base Andrews, Maryland

**\*\*\* This is a Drill-Status position. No full-time paycheck is associated with this position. \*\*\***

**WHO CAN APPLY:** Any Non-Prior Service, or current military member that would like to pursue a commission and/or rated fighter pilot opportunity

**INSTRUCTIONS FOR APPLYING:** Follow the 2021 UPT Guide

This office will **NOT** accept mailed applications. **You must send applications electronically.** **Failure to submit all required documents below will result in your application not being considered for employment.**

#### **REQUIRED APPLICATION DOCUMENTS:**

1. Please use the UPTguide beginning on page 2 of this PDF

The 113th Wing is accepting applications for a Drill Status Guardsman (Part-time) Fighter Pilot/UPT opportunity, for NPS or PS members.

*\*All documents must be consolidated into a single pdf. File. DO NOT put in PDF Portfolio format.*

*\*Any documents with SSN should have the SSN redacted (Blacked-out).*



The DC National Guard is an Equal Opportunity Affirmative Action Employer

# The District of Columbia Air National Guard



# **121st Fighter Squadron Undergraduate Pilot Training (UPT) Application Guide**



**District of Columbia  
Air National Guard**

THE DISTRICT OF COLUMBIA AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. All applicants will be considered without regard to gender, race, creed, color, sexual orientation, or ethnic background.

# **QUICK REFERENCE**

## **SUBMITTING YOUR APPLICATIONS:**

PLEASE EMAIL: NEW ORG BOX TBD

**ALL PACKAGES MUST BE SCANNED TO A SINGLE PDF FILE.  
MULTIPLE FILES WILL DISQUALIFY YOU FROM CONSIDERATION!**

## **AFOQT & TBAS TESTING INFORMATION:**

<http://access.afpc.af.mil/pcsmdmz/TBASLocations.html>

## **JOINT BASE ANDREWS, MD TESTING INFORMATION:**

PLEASE REFER TO LAST PAGE OF THIS GUIDE

**Please Note:** if you DO NOT have a MILITARY ID you will require an escort to enter Joint Base Andrews to test. Please email requests to [usaf.dc.113-wg.mbx.113WG-DCANG-UPT@mail.mil](mailto:usaf.dc.113-wg.mbx.113WG-DCANG-UPT@mail.mil) immediately upon scheduling your test date so that we may try to accommodate you accordingly. Thank you!

# A BRIEF HISTORY OF THE DC AIR NATIONAL GUARD

The 113<sup>th</sup> Wing is the largest military organization, both air and army, within the District of Columbia National Guard. The 113<sup>th</sup> Wing is comprised of approximately 1,100 personnel with about 500 of them being full-time. The DCNG is unique among National Guard units because it reports directly to the President, and not to a governor. Tied to this distinction, a Commanding General commands the District of Columbia National Guard instead of a governor.

The Wing's federal mission takes two parts. First, we maintain a mission-ready F-16C+ Fighting Falcon squadron for both worldwide deployment and homeland defense while performing our Air Sovereignty Alert (ASA) mission. Second, we provide mission-ready C-40C (Boeing 737-700) to support the Congressional delegations (CODEL) and various military commands. Distinguished passengers carried by the Airlift Squadron include congressmen, cabinet members and service secretaries.

The Wing was chartered as the 113<sup>th</sup> Fighter Group of the Air National Guard in 1947. The Wing's lineage hails from the 352<sup>nd</sup> Fighter Group, "The Blue Nosed Bastards of Bodney." These brave Americans flew brightly painted P-51 Mustangs during WWII while assigned to the 8<sup>th</sup> Air Force in Europe. The 352<sup>nd</sup> compiled an impressive combat record during the war including the destruction of 791.5 enemy aircraft over the course of seven battle campaigns spanning from November of 1943 to April of 1945. Additionally, 27 pilots became aces against the Luftwaffe.

The 352<sup>nd</sup> Fighter Group was deactivated in November of 1945, but was re-designated and federally recognized as the 113<sup>th</sup> Fighter Group on May 24<sup>th</sup> and November 2<sup>nd</sup> of 1946, respectively. The 113<sup>th</sup> carries on the 352<sup>nd</sup> tradition of excellence and proudly maintains the 352<sup>nd</sup>'s motto, "Custodes Pro Defensione."

Since our initial charter, the 113<sup>th</sup> Wing has been activated for numerous worldwide contingencies to include the Korean War, Pueblo Incident, Vietnam Conflict, and Operation Desert Storm. In addition to these campaigns, the Wing has also been called upon to support numerous community activities such as civil rights marches, peace/anti-war marches, Presidential Inaugurations, prominent funerals, and State of the Union Addresses. Most recently the unit has served with distinction in both Operation Iraqi and Enduring Freedom.

The 113<sup>th</sup> Wing has a rich heritage of outstanding performance ranging from the individual to the unit level. The legendary former Wing Commander, Major General Willard W. Millikan, a World War II double ace for whom our headquarters building is named, set the coast-to-coast speed record in an F-86 in 1954. In August 1964, the 121<sup>st</sup> Fighter Squadron, with 19 F-100Cs, was the first ANG unit to deploy non-stop to Europe; successfully demonstrating the Guard's capability to quickly deploy overseas. The unit successfully completed its conversion to the F-16A in October 1990, followed in quick succession in 1994 with the unit's conversion to the F-16C. While flying the F-16, the unit garnered the National Guard Bureau Distinguished Flying Unit Plaque in 1991, 1992, 1993, 1996, and 2005. In addition, the 113th Wing was awarded the Wilson Trophy, as the Outstanding Fighter/Attack/Reconnaissance Wing in the Air National Guard for 1993 and 1997. Finally, in 2001 the 113<sup>th</sup> Wing received the National Guard Bureau's Spaatz trophy.

This award is directly related the Wing's response to the terrorists attacks of September 11<sup>th</sup>, 2001, where by 121<sup>st</sup> Fighter Squadron launched armed F-16s to protects our nation's capital from any follow-on events. Using a large number of volunteers, the unit flew 60 straight hours. However, this mission could not have been fulfilled without the help of our sister squadron, the 201<sup>st</sup> AS. With all civilian airline traffic grounded, the 201<sup>st</sup> AS flew across the country couriering senior officers to their respective states to assist in the homeland defense mission. They also picked up fighter squadron pilots, who as civilian airline pilots, were stranded across the country. The decisive and quick actions of the "Capital Guardians" earned the Wing the coveted Spaatz Trophy for 2001 recognizing us as the top Air National Guard flying unit in the country. After September 11<sup>th</sup>, the unit was given the permanent responsibility to defend the skies of the National Capital Region.

# REQUIREMENTS AND QUALIFICATIONS

## To Qualify for Pilot Training you MUST:

- Be a U.S. citizen.
- Be eligible to receive a Security Clearance.
- Be physically and mentally fit
- Meet minimum scores on the AFOQT
- Have taken the Test of Basic Aviation Skills (TBAS) and received your test scores.
  - TBAS may not be taken earlier than two weeks after the AFOQT is taken.
- Provide full disclosure of drug use, traffic violations, arrests and convictions. UCMJ/law violations and drug use do not necessarily disqualify an individual **but non-disclosure of any offense or use is disqualifying!**
- Be not more than 30 years old when you start pilot training *and/or* have no more than 5 years of commissioned service (normally you will start pilot training approximately one and a half years after the date of the board). Because of the processing lead times, we will not *normally* interview a candidate who is older than 28 years old.
- Meet the medical standards in accordance with (IAW) AFI 48-123 ([http://static.e-publishing.af.mil/production/1/afmc/publication/afi48-123\\_afmcsup\\_i/afi48-123\\_afmcsup\\_i.pdf](http://static.e-publishing.af.mil/production/1/afmc/publication/afi48-123_afmcsup_i/afi48-123_afmcsup_i.pdf)).

Below are several points from AFI 48-123:

- Vision requirements IAW Table 6.1 of AFI 48-123. Further restrictions apply for individuals who have had successful eye surgery.
- Height less than 64 inches, or more than 77 inches.
- Sitting height greater than 40 inches or less than 33 inches.
- In no case may weight be less than 103 lbs. or greater than 240 lbs for T-38 and 245 lbs for all other ejection seat aircraft. Weights are unclothed (nude) body weight
- Elevated blood pressure measured in the sitting position (Ref. AFI 48-123 for further information).

A baccalaureate or higher degree from an educational institution listed in the current Accredited Institutions of Post-Secondary Education is required for all appointments unless waived. Exceptionally qualified initial appointment applicants may request a waiver of the degree requirement. Applicant must meet the following GPA requirements:

<b>If the Applicant has completed</b>	<b>The minimum acceptable GPA is:</b>
90 but less than 105 semester hours	2.30
105 but less than 120 semester hours	2.20
120 or more semester hours	2.10

The applicant must initiate the education waiver. The waiver request must outline a degree plan that will result in a four-year degree by the end of the fourth year of commissioned service.

Failure to complete the degree requirement will render the member ineligible for promotion and will result in termination. The commander must provide a memorandum justifying the selection of a non-degree candidate.

# SELECTION BOARD AND INTERVIEWING PROCESS

Pilot selection boards are normally held once a year. A panel of 3-4 pilots will interview approximately 10 candidates. The panel is comprised of pilots assigned to the 121<sup>st</sup> Fighter Squadron. Applications will be screened upon application package receipt; *incomplete applications will not be considered for an interview*. DCANG unit members who apply will be guaranteed an interview the *first* time they apply. We typically receive over 30 application packages for 1 pilot slot. Therefore, it is very competitive and many factors are taken into account when choosing candidates.

The Board attempts to select those individuals who are most likely to succeed in pilot training and whose qualifications best fit the squadron's needs.

The board is held at the 113<sup>th</sup> Wing at Andrews AFB, MD. Interviews will be scheduled approximately one month in advance. Personnel who are selected for an interview will be contacted through e-mail and telephone. Travel, lodging, meals and any other expenses associated with the application/interview process are the responsibility of the candidate.

If selected, all expenses associated with travel to Maryland for processing purposes are also at your own expense until you are qualified for and enlisted as a member of the District of Columbia Air National Guard.

Interviews *may* be held during the workweek or on a weekend. A typical interview would begin with board member introductions, an explanation of the interview process, and then questions from each board member. Prepare for this interview the same way you would for any job interview. Be prepared to give a general introduction of yourself. As questions are asked, the Board will most likely be looking for answers that show how you have handled similar situations in the past (i.e.: instead of simply stating that your strongest attribute is integrity, give examples of when you demonstrated this attribute). Remember, board members are trying to get to know you and they make selections based upon the "Total Person Concept". Relax and be yourself.

**After the Interview**, the most qualified candidates will be contacted and offered a position with the DCANG. Out of the applicants, only 1-2 people are selected each year. **Selection as an alternate does not guarantee future selection for a training slot. If you are selected as an alternate, you will have to compete with all other applicants again on future selection boards.**

If selected as a UPT Candidate, you will need to complete paperwork for a "Top Secret" security clearance and accomplish a physical. Once the physical is completed and approved by the State Air Surgeon, you will need to enlist in the unit. Prior service and current unit members will retain their rank while non-prior service members will join as an E-3. When the appointment packet is finished, it will be submitted to the National Guard Bureau (NGB) for approval. NGB's approval will clear the way for a Class I Flight Physical and subsequent attendance at the Total Force Officer Training (TFOT) Note: E-5 and above will maintain rank, others will be promoted to E-5. Upon completion of TFOT you will be promoted to Second Lieutenant.

# THE FIGHTER PILOT TRAINING PROCESS

*If you are selected for Undergraduate Pilot Training, you can plan on spending approximately 2 ½ years in some sort of formal military training, beginning approximately a year after your selection. Successful completion of this training requires dedication, long hours and strong family support.*

The table below lists the schools you will attend, their duration and their location(s). With the exception of ANGOTS, we attempt to schedule all of the schools back-to-back. However, because of class schedules, you may have a break between periods of active duty while waiting for a school date. The time between schools could vary from a few days to a few weeks.

School	Description	Location	Duration
Total Force Officer Training (TFOT)	Basic military training, leadership and professional development	Maxwell AFB, AL (Montgomery)	6 weeks
Undergraduate Pilot Training (UPT)	Pilot School, Approximately Fly a combined 200 hrs in the T-6 and T-38	1 of 4 possible locations: Vance AFB, OK; Columbus AFB, MS; Laughlin AFB, TX; Sheppard AFB, TX	54 weeks
Introduction to Fighter Fundamentals (IFF)	Learn the fundamentals of air-to-air and air-to-ground operations in the AT-38	1 of 3 possible locations: Sheppard AFB, TX; Columbus AFB, MS; Randolph AFB, TX	6 weeks
Replacement Training Unit	Learn to fly and fight in the F-16	1 of 4 possible locations: Holloman AFB, NM; Tucson ANGB, AZ; Lackland AFB, TX (Kelley Annex); Luke AFB, AZ	8 months
Survival School - Water	Learn the basics of water survival	Fairchild AFB, Spokane, WA	4 days
Survival School - Land	Learn the basics of land survival	Fairchild AFB, Spokane, WA	17 days

# FLYING WITH THE 121<sup>ST</sup> AFTER TRAINING

**Your service commitment to the Air National Guard is 10 years from the date you graduate from Undergraduate Pilot Training.** An important thing to remember is that when you are selected for appointment, *you are hired as a traditional guard member and should not anticipate full-time employment after seasoning days.* Less than 50% of unit membership is comprised of full-time employees. They are responsible for day-to-day operations and training for the "traditional" Guard members. There are two full-time employment options:

**The Technician Program.** Technicians are GS-9 through GS-14 members of the federal civil service and are required to maintain traditional membership as a military member of the unit.

**The Active Guard/Reserve (AGR) Program.** AGR's are full-time National Guard duty members with the same pay, rules and benefits as active duty members.

We have historically hired full-time employees from the unit's pool of traditional members. Full-time employment is possible, but not likely until you have been with the unit for a length of time.

In addition to home station training, we may deploy numerous times throughout the year. These deployments can span the globe and include every mission we are qualified to accomplish.

## Current Pay Scale and Benefits

This information is based on the **DFAS** 2014 pay scale.

- Total Force Officer Training School (TFOTS) - (current rank or SSgt/E-5, whichever is higher)  
Monthly base pay \$ 1,999.50
- Formal Training (as a 2<sup>nd</sup> Lieutenant/O-1)  
Monthly:       Base pay  
<http://www.dfas.mil/militarymembers/payentitlements/military-pay-charts.html>
- Housing Allowance (BAH) <http://www.defensetravel.dod.mil/site/bahCalc.cfm>  
(if on-base housing not available)
- Subsistence Allowance (BAS)  
ALLOWANCES - <http://www.dfas.mil/militarymembers/payentitlements/military-pay-charts.html>

During your training, you and your dependents will be covered by the military's health insurance, Tricare. You will also have the option to enroll, at your own expense, in a n insurance program that provides dental coverage for your dependents.

## Physicals

An Appointment Physical must be completed if you are selected. This physical must be administered by the Military Entrance Processing Station (MEPS) and approved by the State Air Surgeon (SAS).

All pilot candidates must pass the Air Force Flying Class 1 physical as well. This physical will be administered by an Air Force Flight Surgeon at an appropriate Military Treatment Facility.

# The Air Force Officer Qualifying Test (AFOQT)

The Air Force Officer Qualifying Test is similar to the ACT or SAT exam. Study guides are available at most bookstores and libraries. **You may only take this test twice during your lifetime** (i.e., if you are unhappy with your initial test scores, you are allowed to retest one more time). There must be at least 180 days between tests. The most recent test scores are the ones that are valid (i.e., if you test a second time and receive a lower score in an area, you may not use the test score from the first test).

## The Test of Basic Aviation Skills (TBAS)

For information about the TBAS please go to the link below:

<http://access.afpc.af.mil/pcsmdmz/TBASInfo.html>

<http://access.afpc.af.mil/pcsmdmz/TBASLocations.html>

## JOINT BASE ANDREWS, MD TESTING INFORMATION:

### POINT OF CONTACT:

**Miss Nancy Floyd**  
Military Test Control Officer (1185/9020)  
[nancy.floyd@us.af.mil](mailto:nancy.floyd@us.af.mil)  
Comm 301-981-5135  
DSN: 858-5135

**11 FSS/FSDEMT**  
1642 Brookley Ave Ste 005  
Joint Base Andrews, MD 20762-6401  
FAX: 301-981-7510  
Office Hours: 0700 – 1600

**PLEASE CONTACT MISS FLOYD FOR THE MOST CURRENT INFORMATION REGARDING AFOQT TEST DATES AND TBAS TESTING>**

Please submit the following information by e-mail to Miss Floyd **NLT 3 duty days prior to test date.**

Full name:

SSN:

Date to be administered the test:

Have you taken the test before, if yes, where and date of test:

Email your request to [nancy.floyd3.civ@mail.mil](mailto:nancy.floyd3.civ@mail.mil). POC Miss Floyd, 301-981-5135.

**Don't forget** to also email [usaf.dc.113-wg.mbx.113WG-DCANG-UPT@mail.mil](mailto:usaf.dc.113-wg.mbx.113WG-DCANG-UPT@mail.mil)  
**if you need an escort** onto Joint Base Andrews because you do not have a military ID!! **BEST OF LUCK!!**

**Table 2.1. AFOQT Minimum Standards for Appointment.**

<b>AFOQT Minimum Standards (see note 1)</b>					
	Verbal	Quantitative	Pilot	CSO	ABM
Commissioning (non-rated)	15	10	N/A	N/A	N/A
Pilot (including RPA Pilot) (see note 2)	15	10	25	N/A	N/A
Combat Systems Officer (CSO)	15	10	N/A	25	N/A
Air Battle Manager (ABM)	15	10	N/A	N/A	25
<b>Note:</b> 1. Request ETP to any of the minimum standards IAW AFI 36-2605. 2. Test of Basic Aviation Skills (TBAS)-based Pilot Candidate Selection Method (PCSM) scores are submitted for all pilot selection boards. All manned pilot and RPA pilot training applicants from all accession sources must have a minimum PCSM score of 10. <b>(T-1)</b> Applicants may review their PCSM scores online at <a href="http://access.afpc.af.mil/pcsmz/index.html">http://access.afpc.af.mil/pcsmz/index.html</a> . Questions can be directed to the PCSM Program Office at (210) 698-4460 or toll-free (866) 698-4464 ext. 101.					

**2.10. Dependency Status and Requirements.** Service in the AF entails potential sacrifice in the form of frequent training periods, duty away from family members in the event of mobilization, the demands of shift work, and 24-hour availability to accomplish the mission.

2.10.1. There are no dependency restrictions for AFROTC cadets or OTS course attendees.

2.10.2. USAFA cadets shall not be married and shall have no dependents under DoDI 1322.22, *Service Academies*. **(T-0)**

2.10.3. All single, divorced or separated applicants with dependents, or those married to a military spouse or common law spouse, require a commander approved AF Form 357, *Family Care Certification*, to be completed IAW AFI 36-2908, *Family Care Plans*, prior to being approved for accession. **(T-3)**

**2.11. Drugs.** Air Force policy is to prevent illegal drug use and eliminate alcohol abuse. The illegal or improper use of drugs and alcohol is not condoned and, in most cases, renders an applicant ineligible for accession. Applicants with a current or history of Alcohol Use Disorder or Substance Use Disorder may be medically disqualified IAW DoDI 1010.01.

2.11.1. Each applicant is required to undergo testing for drug and alcohol use and be evaluated for drug and alcohol dependency. **(T-0)** An individual who refuses to consent to testing and evaluation may not be given an original appointment, or if already a member of the Air Force, the appointment is terminated.

2.11.2. Drug use (to include illegal drugs, other illicit substances, and pharmaceutical medications not prescribed to the individual), drug misuse, and alcohol misuse may be self-admitted by an applicant on the AF Form 2030, *USAF Drug and Alcohol Abuse Certificate*, discovered during the medical screening process, or identified by the drug and alcohol test (DAT) which is administered at an approved military processing facility.

## UNDERGRADUATE PILOT TRAINING APPLICATION CHECKLIST

**Note: ALL Documents must be in order in ONE PDF or it will NOT be considered**

- \_\_\_\_\_ Cover letter and Resume
- \_\_\_\_\_ Letters of Recommendation (no more than 3)
- \_\_\_\_\_ Official AFOQT scores – <https://w20.afpc.randolph.af.mil/afogtsnet20/DODBanner.aspx>
- \_\_\_\_\_ Pilot Candidate Selection Method (PSCM) Score and copy of private pilot's license (if applicable) Copy of the Last Page of the Pilot's Logbook (if applicable)
- \_\_\_\_\_ AF Form 24, Application for Appointment as Reserve of the Air Force
- \_\_\_\_\_ Attachment 2, Statement of Agreement and Understanding
- \_\_\_\_\_ AF Form 2030, Drug and Alcohol Abuse Certificate
- \_\_\_\_\_ Background Questionnaire
- \_\_\_\_\_ Official College Transcripts. Must be able to provide original upon selection.
- \_\_\_\_\_ DD Form, 785, Record of Disenrollment from Officer Candidate – Type Training (if applicable)
- \_\_\_\_\_ Certificate of Air Force ROTC completion (if applicable)
- \_\_\_\_\_ AF Form 883, Privacy Act Form (just wet sign that you acknowledge)

### **ADDITIONAL REQUIREMENTS FOR CURRENT AF/ANG/AFRES**

- \_\_\_\_\_ JPAS Security Clearance Letter from Security Manager
- \_\_\_\_\_ Personal Individual Medical Readiness (PIMR) printout found on the AF Portal > Featured Links > Fitness & Health > Medical Readiness-Deployment Health > My Individual Medical Readiness Status
- \_\_\_\_\_ Passing Fitness Test results within the last 12 months found on the AF Portal > Featured Links > AFFMS-AF Fitness Management System
- \_\_\_\_\_ Current Personnel RIP Sheet found on the AF Portal > Virtual MPF > Record Review/Update > View/Print All Pages.

### **ADDITIONAL REQUIREMENTS FOR CURRENT OFFICERS**

(Note: Must be commissioned less than 5yrs and be able to ENTER/START UPT training before age 30)

- \_\_\_\_\_ All Officer Performance Reports

MEMORANDUM FOR SELECTING OFFICIALS

Date

FROM: (*Your Name*) Senior Airman John Smith

SUBJECT: UPT Selection Board

1. I am writing you this letter to express my desire to be considered in your upcoming UPT selection board. I am interested in becoming an officer and an aviator in your unit. I understand that this means attending training at the convenience of the government. (*Tell us how you heard about us, be factual*) I heard about your unit and your upcoming selection board via an announcement on your website.

2. (*Anything that will set you apart from the rest of the people meeting the board.*)

I am currently 23 years old and possess a Bachelor of Sciences Degree in Business Management with a minor in Aeronautics. I have logged a total of 1,000 flight hours (800 single-engine and 200 multi-engine) and think that this has greatly prepared me for Air Force pilot training. I have been a member of the 108<sup>th</sup> Air Refueling Wing at Andrews Air Force Base for the past six years as a crew chief on the KC-135. I used the tuition assistance and benefits of the Air National Guard to get my degree and look forward to becoming a fighter pilot in your squadron.

3. (*How can we reach you easily?*) I can be reached at 123-456-7899 Monday through Friday or 123-456-7891 evenings and weekends. My e-mail address is: jsmith@aol.com. I look forward to hearing from you soon.

(*Signed*)

JOHN SMITH

Pilot Applicant

# JACOB A. SMYTHE

(555) 557-9618

Youremail@gmail.com

1600 Pennsylvania Ave, Apt. 100  
Washington, D.C. 20002

---

**EXPERIENCE:** **BOOZE MCKINDLEY CONSULTING LLP**, Washington, D.C. Aug. 2011-Present

**UNITED STATES DEPARTMENT OF DEFENSE, Undersecretary of the Air Force**

**Office of International Affairs - Iraq Deputy Country Director, Iran Country Director**

- Helps manage Iraqi foreign military sales processes, containing 10 major cases, 20 program managers and approximately a \$10 billion budget comprised of foreign military finance and Iraqi national funds
- Implements U.S.-Iraqi security cooperation programs as the intermediary between U.S. government policymakers, U.S. industry professionals, and the Iraqi government
- Updates and works with congressional leaders on pending and future foreign military sales cases
- Works with U.S. military personnel in Iraq and Iraqi government leaders to identify gaps in the security environment and ensure that military needs are met

**UNITED STATES DEPARTMENT OF STATE**, Washington, D.C.

May 2010- Aug 2010

**Policy Advisor (POLAD) Program Office, Paid Intern (25 hrs/week)**

- Researched foreign policy matters to support policy advisors in Iraq and Afghanistan
- Accompanied policy advisors and military officers during meetings and attended foreign policy seminars
- Created the monthly newsletter on policy issues and updated the online community program
- Reviewed conference materials, drafted agendas, and reviewed conference evaluations for policy advisors

**EDUCATION:** **VIRGINIA STATE UNIVERSITY**, Roanoke, VA

- Bachelor of Arts, magna cum laude, May 2011
- Major: Political Affairs, Jameson School of International Affairs
- Concentrations: Russian Oblates and Negotiation Theory
- Dean's List: spring 2010, fall 2009, and fall 2008

**CLEARANCE:** Top Secret, United States Department of Defense

Dec. 2012

**SKILLS: Language:** Fluent in Farsi/Persian and limited working proficiency in Spanish

**Programming:** C++ & Visual Basic

**Interests:** Certified scuba instructor and avid tri-athlete

**FLYING:** CFII, ATP, and Commercial Pilot License with over 550 hours of flying (Cessna 248 and Cessna 182)

LETTERS  
OF  
RECOMMENDATION

Found at <https://w20.afpc.randolph.af.mil/afoqtsnet20/DODBanner.aspx>



**AIR FORCE  
PERSONNEL CENTER**

[My Stuff](#) | [Privacy & Security Policy](#) | [Contact Us](#)

## Air Force Officer Qualifying Test Scores

### Test Results

This document contains information which must be protected IAW AFI 33-332 and DOD Regulation 5400.11. Privacy Act of 1974, as amended, applies and it is For Official Use Only (FOUO).

Today: JANUARY 25, 2008

### Test Scores of APPLICANT, JOHNNY K.

Test Date	TCO	Form/Version	Pilot	Navigator	Acad Aptitude	Verbal	Quantitative
05 JAN 2008	123	ABCD	44	55	66	77	88

Note: The scores listed above are the only valid scores.

[Check another score](#)

NOTICE: For Security reasons close out all browsers when finished.




# EXAMPLE

This contains information which must be protected IAW AFI 33-332 and DoD Regulation 5400.11; Privacy Act of 1974 as Amended Applies, and it is For Official Use Only (FOUO). It must be protected as privacy act information removed prior to further disclosure.

<b>TBAS BASED PCSM SCORE</b>			
<b>PCSM Score</b>	<b>AFOQT Pilot</b>	<b>Flight Hours</b>	<b>TBAS Test Date</b>
<b>38</b>	<b>79</b>	<b>0</b>	<b>8/29/2013</b>

<b>Speculated Scores based on additional Flight Hours:</b> (Speculative PCSM Scores will only be calculated for flight hours greater than what you have submitted.)										
<b>Flight Hours*</b>	<b>0 hours</b>	<b>1-5 hours</b>	<b>6-10 hours</b>	<b>11-20 hours</b>	<b>21-40 hours</b>	<b>41-60 hours</b>	<b>61-80 hours</b>	<b>81-100 hours</b>	<b>101 - 200 hours</b>	<b>201 hours and up</b>
<b>PCSM Score</b>	<b>NA</b>	<b>44</b>	<b>49</b>	<b>55</b>	<b>60</b>	<b>64</b>	<b>68</b>	<b>72</b>	<b>76</b>	<b>81</b>

\*Flight hours are rounded to the nearest whole number.

First Name   
 Initials =   
 Last 4 SSN= 

# LAST PAGE OF FLIGHT LOG BOOK

APPLICATION FOR APPOINTMENT AS RESERVE OF THE AIR FORCE OR USAF WITHOUT COMPONENT										OMB NO. 0701-0096			
APPOINTMENT AS A RESERVE MEMBER OF THE AIR FORCE			<input checked="" type="checkbox"/>		FEDERAL RECOGNITION AND APPOINTMENT AS A RESERVE MEMBER OF THE AIR FORCE			APPOINTMENT AS A USAF MEMBER WITHOUT COMPONENT					
<p style="text-align: center;"><b>PRIVACY ACT STATEMENT</b></p> <p><i>AUTHORITY: 10 U.S.C. 591, Reserve Components Qualifications; Executive Order 9397 (SSN), as amended.</i></p> <p><i>PRINCIPAL PURPOSE: Provides necessary information to determine if applicant meets qualifications established for appointment as a Reserve (ANGUS and USAFR) or in the USAF without component. Use of SSN is necessary to make positive identification of an applicant and his or her records.</i></p> <p><i>ROUTINE USE: May specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3).</i></p> <p><i>DISCLOSURE: Disclosure is voluntary. If information is not provided, all further processing is terminated.</i></p>													
<p style="text-align: center;"><b>AGENCY DISCLOSURE STATEMENT</b></p> <p>Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Executive Services Directorate, Information Management Division, 4800 Mark Center Drive, East Tower, Suite 02G09, Alexandria, VA 22350 -3100 (0701-0096). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p>													
<p style="text-align: center;"><b>INSTRUCTIONS</b></p> <p>Complete this form in two copies. Use typewriter or print clearly in ink. Sign each copy separately. Check the type of appointment, under the form title, for which you are applying. Upon termination from active duty, travel entitlements are based on the information you enter in item 6, "Home of Record (HOR)." Once recorded, the HOR may not be changed. If additional space is required, continue in item 33, "Remarks."</p>													
1. TO :								2. SPECIALTY					
3. FROM: (Last, First, Middle Initial)						4. SSN LEAVE BLANK		5. DATE OF BIRTH (YYYYMMDD)					
6. HOME OF RECORD(HOR) (Include ZIP Code and 4 digit) (If a postal box include your street address)						7. PLACE OF BIRTH (City, State, Country)							
8. MAILING ADDRESS (If other than HOR, include ZIP Code and 4 digit) (If a postal box include your street address)						9. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY (Name, relationship, and address)							
10. MARITAL STATUS		<input type="checkbox"/> SINGLE		<input type="checkbox"/> MARRIED TO MILITARY MEMBER		<input type="checkbox"/> MARRIED TO CIVILIAN		<input type="checkbox"/> SEPARATED		<input type="checkbox"/> DIVORCED		<input type="checkbox"/> WIDOWED	
11. FAMILY MEMBERS (Other than spouse, number completely dependent upon you)				12. U.S. CITIZEN		<input type="checkbox"/> YES		<input type="checkbox"/> NO (If yes, check appropriate item)		BIRTH		NATURALIZED	
IF YOU ARE U.S. CITIZEN BY OWN NATURALIZATION, STATE THE DATE, NUMBER OF CERTIFICATE, AND COURT													
13. I UNDERSTAND I AM BEING CONSIDERED FOR APPOINTMENT:													
<input type="checkbox"/> To fill an active force requirement and agree to remain on active duty for the period specified in pertinent instructions (AFIs 36-2008, 36-2011 and 36-2107).													
My geographic preference of assignment is:				I will be available to enter active duty on:				<input type="checkbox"/> I do		Require at least 30 days notice to enter active duty.			
								<input type="checkbox"/> I do not					
<input type="checkbox"/> To fill an authorized position vacancy in the Ready Reserve.													
INITIALS		I further understand that if I have not previously incurred a military service obligation (MSO), that I will incur an MSO and I have been briefed on what my MSO will be.											
INITIALS		I have been briefed on my responsibility to participate in the Air Force Direct Deposit Program within 60 days of arrival at my first permanent duty station.											
INITIALS		I have been briefed on the contents of the application briefing item on separation policy..											
14. EDUCATION													
TYPE OF SCHOOL	NAME OF SCHOOL	DATES ATTENDED		MAJOR SUBJECT	NO. YRS COMPL	GRAD		TYPE OF DEGREE					
		FROM (YMD)	TO (YMD)			Y	N						
SECONDARY AND OTHER													
COLLEGE, POST-GRADUATE, INTERNSHIP, RESIDENCY, FELLOWSHIP, ETC.													
MILITARY													
15. OTHER SUBJECTS SPECIALIZED IN (Include certification by American Specialty Boards and date of certification)													

<b>16. PHYSICIANS ONLY</b> <input type="checkbox"/> I DO <input type="checkbox"/> DO NOT DESIRE TRAINING IN AVIATION MEDICINE					
<b>17. CHRONOLOGICAL STATEMENT OF SERVICE AND TRAINING IN ANY COMPONENT OF THE UNIFORMED SERVICES</b> <i>(Include service academies and preparatory schools, Reserve Officer Training Corps (ROTC), Officer Training School (OTS), Health Professions Scholarship (HPSP), etc.)</i>					
DATES ATTENDED		HIGHEST GRADE	ORGANIZATION <i>(Type and Service)</i>	SPECIALTY	ACTIVE DUTY OR RESERVE
FROM (YMD) TO (YMD)					
<b>18. ARE YOU CURRENTLY A MEMBER OF ANY BRANCH OF THE UNIFORMED SERVICES?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If yes, provide branch of uniformed service)</i>				<b>19. WERE ALL DISCHARGES HONORABLE?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>20. WERE YOU EVER NONSELECTED FOR PROMOTION TO AN OFFICER GRADE IN ANY BRANCH OF THE UNIFORMED SERVICES?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If yes, provide branch of uniformed service)</i>					
<b>21. WERE YOU SEPARATED OR ARE YOU PENDING SEPARATION FROM ANY BRANCH OF THE UNIFORMED SERVICES FOR CAUSE, OR WERE YOU SEPARATED OR ARE YOU PENDING SEPARATION FROM COMMISSIONED STATUS IN ANY BRANCH OF THE UNIFORMED SERVICES DUE TO NONQUALIFIED, NONSELECT, OR DEFERRAL PROMOTION?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If yes, provide branch of uniformed service, reason for separation action, and date of separation, if applicable)</i>					
<b>22. HAVE YOU EVER RECEIVED SEVERANCE PAY, OR SEPARATION PAY, OR READJUSTMENT PAY, OR VOLUNTARY SEPARATION INCENTIVE(VSI) OR SPECIAL SEPARATION BENEFIT(SSB) PAY WHEN RELEASED FROM ACTIVE DUTY OR DISCHARGED FROM ANY UNIFORMED SERVICE?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO					
<b>23. HAVE YOU PREVIOUSLY MADE APPLICATION AND BEEN REJECTED FOR COMMISSIONING BY ANY COMPONENT OF THE UNIFORMED SERVICES?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If yes, please state when and where rejected, and cause)</i>					
<b>24. HAVE YOU EVER APPLIED FOR A COMMISSION OR POSITION WITH ANY BRANCH OF THE ARMED SERVICES OR FEDERAL GOVERNMENT? IF SO, PLEASE EXPLAIN.</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If additional space is required, continue in "REMARKS")</i>					
<b>25. CHRONOLOGICAL STATEMENT OF CIVILIAN EMPLOYMENT, INCLUDING PART-TIME POSITIONS.</b> <i>(If additional space is required, continue in "REMARKS" section)</i>					
FROM (YMD)	TO (YMD)	EMPLOYED BY <i>(Give name and address to include ZIP Code and 4 digit)</i>		FULL TIME	PART TIME <i>(Hrs per week)</i>
POSITION AND DUTIES				REASON FOR TERMINATION	
FROM (YMD)	TO (YMD)	EMPLOYED BY <i>(Give name and address to include ZIP Code and 4 digit)</i>		FULL TIME	PART TIME <i>(Hrs per week)</i>
POSITION AND DUTIES				REASON FOR TERMINATION	
FROM (YMD)	TO (YMD)	EMPLOYED BY <i>(Give name and address to include ZIP Code and 4 digit)</i>		FULL TIME	PART TIME <i>(Hrs per week)</i>
POSITION AND DUTIES				REASON FOR TERMINATION	
<b>26. HAVE YOU EVER BEEN INVOLVED, ARRESTED, INDICTED, OR CONVICTED(INCLUDING PRETRIAL DIVERSION) FOR ANY VIOLATION OF CIVIL OR MILITARY LAW, INCLUDING NONJUDICIAL PUNISHMENT PURSUANT TO ARTICLE 15 OF THE UCMJ, OR MINOR TRAFFIC VIOLATIONS?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(If yes, please explain below. List all offenses charged against you regardless of final disposition, including situations where the involvement has not been recorded locally or the record has been ordered sealed or expunged by the court.)</i>					
OFFENSE	DATE <i>(YYYYMMDD)</i>	PLACE	AGE	DISPOSITION OF CHARGE	COURT

PAGE 3 OF 4 PAGES





## STATEMENT OF AGREEMENT AND UNDERSTANDING

### (REQUIRED FOR ANGUS APPOINTMENT)

In conjunction with my application for appointment, I certify that I understand and agree to the requirements I have **initialed** below:

\_\_\_\_\_ 1. (ALL APPLICANTS) Any formal training required for full qualification in the appointment specialty is considered a condition of appointment. I agree to enter that training within 24 months unless otherwise authorized in *Air Force Officer Classification Directory (AFOCD)*, in which case, I agree to complete training within three years of my appointment. I understand that failure to attend such training or elimination from such training may result in separation from the ANG.

\_\_\_\_\_ 2. (ALL APPLICANTS) I certify I \_\_\_\_\_ [am] \_\_\_\_\_ [am not] a Key Federal Employee. In the event I am identified as a Key Federal Employee, I understand I must present a certificate of availability from my civilian employment indicating that in the event of a partial or full mobilization, I will be available for active military duty.

\_\_\_\_\_ 3. (ALL APPLICANTS) I certify I \_\_\_\_\_ [am] \_\_\_\_\_ [am not] a single, divorced or separated applicant with custody or joint custody of a dependent(s), or married to a military spouse or common law spouse (See AFI 36-2005, *Officers Accessions*, Para **2.10.3.**)

\_\_\_\_\_ 4. (ALL APPLICANTS) I agree to remain a member of the ANG of the United States for a period of **FOUR (4)** years from date of appointment. I understand that this service commitment will be served concurrently, unless otherwise specified, with any other service commitments I have or may incur.

\_\_\_\_\_ 5. (ALL APPLICANTS EXCEPT UNDERGRADUATE FLYING TRAINING {UFT}) I understand that my appointment is being accomplished prior to completion of the required security investigation. I further understand that if I fail to meet these requirements within 180 days from date of temporary federal recognition, I will be determined unacceptable for appointment as a commissioned officer, and will be discharged from my appointment and receive an Honorable Discharge Certificate.

\_\_\_\_\_ 6. (LINE OFFICER APPLICANTS ONLY) I agree to attend the Total Force Officer Training School {TFOTS} prior to my appointment.

\_\_\_\_\_ 7. (UNDERGRADUATE FLYING TRAINING {UFT} APPLICANTS ONLY) I agree to remain a member of the ANG of the United States for a period of **TEN (10)** years from date of graduation from UPT. I understand that this service commitment will be served concurrently, unless otherwise specified, with any other service commitments I have or may incur.

\_\_\_\_\_ 8. (COMBAT SYSTEMS OFFICER {CSO}, REMOTELY PILOTED AIRCRAFT PILOT {RPA}, OR AIR BATTLE MANAGER {ABM} TRAINEE APPLICANTS ONLY) I agree to remain a member of the ANG of the United States for a period of **SIX (6)** years from date of graduation from CSO/ABM/RPA training. I understand that this service commitment will be served concurrently, unless otherwise specified, with any other service commitments I have or may incur.

\_\_\_\_\_9. (ALL RATED APPLICANTS) I understand that I will not be authorized to perform flying duties until receipt of permanent federal recognition and valid aeronautical orders.

\_\_\_\_\_10. (INITIAL APPOINTMENT AS CHAPLAIN) I agree to attend the Commissioned Officer Training {COT} Course and the Chaplain Orientation Course within 24 months of my appointment.

\_\_\_\_\_11. (INITIAL APPOINTMENT AS JUDGE ADVOCATE) I agree to attend the Commissioned Officer Training {COT} Course and the Judge Advocate Staff Officer Course within 12 months of my appointment as determined by the Judge Advocate General (HQ USAF/JA).

\_\_\_\_\_12. (INITIAL APPOINTMENT OF HEALTH PROFESSIONALS) I understand that I will be appointed in the Air National Guard. However, I will not be granted privileges to practice until medical credentials have been completed IAW AFI 44-119, *Clinical Performance Improvement*.

\_\_\_\_\_13. (INITIAL APPOINTMENT OF HEALTH PROFESSIONALS) I agree to attend the Commissioned Officer Training Course within 12 months of my ANG appointment.

\_\_\_\_\_14. (HEALTH PROFESSIONAL APPLICANTS WHO HAVE 18 OR MORE YEARS OF CONSTRUCTIVE SERVICE CREDIT IAW AFI 36-2005, *Officer Accessions*) I understand that appointment in the grade of lieutenant colonel requires approval by the Secretary of Defense and that this process may add several months to my application processing time. In the event that I otherwise qualify for appointment in the grade of lieutenant colonel, I hereby consent to and request appointment as a major, pending approval by the Secretary of Defense. In the event the Secretary of Defense does not approve my name, I understand that I may be honorably discharged from all appointments.

**NOTE:** ANG, Director, Manpower, Personnel and Services (NGB/A1) will notify the State Headquarters of applicants who qualify for appointment as a lieutenant colonel.

\_\_\_\_\_15. (CHAPLAINS, MEDICAL, DENTAL, NURSE, AND BIO-MEDICAL SCIENCE CORPS) I have been counseled and understand that I may request to be retained in an active status beyond my Mandatory Separation Date to enable me to obtain 20 satisfactory years of service or to age 68, whichever is earlier. I know that I must remain qualified for active status in an ANG or AFRES program; otherwise my status may be terminated under provisions of law or instruction prior to my reaching age 68.

\_\_\_\_\_16. (APPLICANT'S RECEIVING SEVERANCE/SEPARATION PAY) I have been counseled and understand the following information from DoD 7000.14-R, *DoD Financial Management Regulation*.

“A member who has received Special Separation Benefit (SSB) and who later qualified for retired or retainer pay shall have deducted a portion of such retired or retainer pay until an amount equal to the gross amount of such SSB has been deducted. The portion deducted shall be equal to a fraction determined by dividing the years of service for which the member received SSB by the total years of service used in computing the members retired or retainer pay.”

\_\_\_\_\_17. (APPLICANTS UNABLE TO OBTAIN 20 YEARS OF SERVICE) I understand that I will not be able to obtain 20 satisfactory years of service towards military retirement. Therefore, I will not receive a retirement from the ANG.

\_\_\_\_\_18. (EARLY COMMISSIONING PROGRAM {ECP} APPLICANTS) I understand that I am applying for appointment in the ANG of the United States under the ECP for physicians. If approved for appointment, I will be appointed as a Medical Service Corps Officer until such time as I am appointed the Medical Corps (MC).

I will serve with the ANG as directed, unless sooner relieved by competent authority, for a minimum period of four-to-eight years from the date I am appointed as a physician. I further agree to remain a member of the Ready Reserve during the tenure of my appointment as an ANG officer.

If I fail to complete the requirement for award of a Doctor of Medicine or Doctor of Osteopathy degree acceptable to the Air Force Surgeon General, the Chief, National Guard Bureau, will then withdraw my federal recognition and I could be separated from the Air National Guard of the United States (ANGUS).

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(APPLICANTS TYPED NAME, LAST FOUR SSN)

Subscribed and sworn to before me at \_\_\_\_\_(location) on \_\_\_\_\_(date).

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(TYPED NAME, GRADE OF WITNESS)

# USAF DRUG AND ALCOHOL ABUSE CERTIFICATE

## PRIVACY ACT STATEMENT

**AUTHORITY:** Title 10 U.S.C., Chapter 31, Sections 504, 505, 508, 513; Chapter 807, Section 8067; Chapter 833, Section 8258; Chapter 1205, Sec 12201, and Executive Order 9397 (SSN), as amended.

**PURPOSE:** To determine enlistment/commissioning eligibility, and process qualified applicants. To determine classification and assignment actions after enlistment or commissioning. All documents are source documents in determining benefits/entitlements.

**ROUTINE USES:** Disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act outside the DoD as a routine use. 'Blanket Routine Uses' apply.

**DISCLOSURE:** Voluntary; however, failure to furnish personal identification information may negate the enlistment/commissioning application.

**SORN(s):** F036 AF PC H, Air Force Enlistment/Commissioning Records System.

## SECTION I. DEFINITION OF TERMS

**ADVERSE ADJUDICATION:** An adverse adjudication (*adult or juvenile*) is a finding, decision, sentence, or judgment, other than unconditionally dropped, dismissed, or acquitted. If the adjudicating authority places a condition or restraint that leads to dismissal, dropped charges, or acquittal, the adjudication is adverse. Suspension of sentence, pardon, not processed, or dismissal after compliance with imposed conditions is adverse adjudication.

**AIR FORCE:** Includes active Air Force, Air Force Reserve, Air National Guard, and Air Force Academy.

**ALCOHOL ABUSE:** Alcohol use confirmed by competent medical authority that the individual is emotionally, mentally, or physically dependent on alcohol.

**NOTE:** When not confirmed by medical authority, self-admitted alcohol use that leads to a person's misconduct or unacceptable behavior; to the impairment of work performance, physical or mental health, financial responsibility or personal relationships; must be reported during the medical examination for determination of alcohol abuse.

**DRUG ABUSE:** The illegal, wrongful, or improper use of marijuana, any narcotic substance, hallucinogens, or any illegal drug.

**ILLEGAL DRUGS:** Any drug or narcotic that is habit forming or has a potential for abuse because of its stimulant, depressant, or hallucinogenic effect. Includes, but not limited to: cocaine, crack, hallucinogens, (to include lysergic acid diethylamide (LSD), phencyclidine (PCP), tetrahydrocannabinol (THC) in non-marijuana form, and others), opium, morphine, heroin, dilaudid, codeine, Demerol, inhalants (paint, glue, and others), amphetamines (speed), methamphetamines (ice), barbiturates (downers), and anabolic steroids.

**MARIJUANA:** Any intoxicating organic or synthetic cannabis or tetrahydrocannabinol (THC) type substance. Organic forms from the hemp plant include marijuana, hashish and all derivatives of cannabis sativa. Synthetically, in the form of an herbal and chemical product which, when consumed mimics the effects of cannabis, includes salviadinorum or salvinorum or any product known under such names as "Spice", "Genie", "DaScents", "Zohia", "K-2", and "KO Knockout 2" or variant thereof by whatever name it may be called.

## SECTION II. CERTIFICATION AT TIME OF APPLICATION

**WARNING: YOU MUST BE TOTALLY HONEST IN COMPLETING THIS FORM.** If you are truthful now and are accepted by the Air Force, no punitive action can or will be taken against a civilian applicant as a result of any information you reveal. **HOWEVER, YOU ARE CAUTIONED THAT SHOULD YOU CONCEAL DRUG OR ALCOHOL ABUSE INFORMATION AT THIS TIME, AND IT IS DISCOVERED AFTER YOUR ENTRY INTO THE AIR FORCE, PUNITIVE ACTION MAY BE TAKEN AGAINST YOU BASED UPON THE FALSE INFORMATION YOU HAVE PROVIDED.** Such action includes, but is not limited to, elimination from training or discharge under less than honorable conditions.

### INITIAL YES/NO BOXES AS APPLICABLE

	YES	NO
I have read and understand the definition of the terms above.		
Have you ever used or experimented with marijuana? ( <i>Prior marijuana use is not disqualifying for enlistment or appointment, unless you are determined to be a chronic user or psychologically dependent, have been convicted or adversely adjudicated for marijuana involvement. Preservice marijuana use may render you ineligible for certain skills.</i> )		
Have you ever experimented with, used, or possessed any illegal drug or narcotic?		
Have you ever been a supplier or distributor of or a trafficker in marijuana, or other illegal drugs or narcotics?		
Have you ever been treated or undergone rehabilitation for drug or alcohol abuse?		
Have you consumed hemp seed oil or any products containing hemp seed oil in the last 45 days?		

## SECTION III. STATEMENTS OF UNDERSTANDING

### INITIALS

During my medical examination I will be tested and screened for drug and alcohol abuse. I understand that any detection of drug use (including marijuana) or alcohol abuse will render me ineligible for the Air Force. I understand I will undergo further drug and alcohol screening after entry in the Air Force, and I may be discharged based on the results of such screening.

Service in the United States Air Force places me in a position of special trust and responsibility. Drug or alcohol abuse after this date will be considered evidence of my inability to meet the standards of behavior expected of me as a member of the Air Force. Therefore, any drug use (including marijuana) or any alcohol abuse as described above, **FROM THIS DATE FORWARD**, renders me ineligible for the Air Force.

Drug and alcohol abuse by members of the U.S. Air Force violates Air Force standards of behavior and conduct and will not be tolerated. If I am identified as a drug or alcohol abuser while a member of the Air Force, appropriate disciplinary or administrative action may be taken against me, to include trial by court martial or discharge under less than honorable conditions.

I understand that certain skill areas in the Air Force cannot be performed by persons who have abused drugs or alcohol. My unit commander will have final approval authority regarding my actual assignment to sensitive skill positions. If I am not acceptable for such duties due to information I have revealed on this form, I will be reassigned to another position in my skill or reclassified into another skill. If it is established that I have used any substance beyond that which I have indicated on this form, I understand my enlistment, commissioning, or appointment may be declared fraudulent and I may be discharged.

**KNOWING AND UNDERSTANDING ALL THE INFORMATION ABOVE, AND REALIZING THAT THIS DOCUMENT WILL BE USED ONLY TO DETERMINE MY ELIGIBILITY AND RECORD MY CERTIFICATION OF ELIGIBILITY, I HEREBY STATE THAT THE ABOVE INFORMATION AS TO MY PREVIOUS DRUG OR ALCOHOL INVOLVEMENT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.**

DATE	NAME (Last, First, M.I.) AND SSN OF APPLICANT	SIGNATURE
	NO SSN NEEDED	

<b>WITNESS</b>		
I CERTIFY THE ABOVE INDIVIDUAL SIGNED THIS CERTIFICATE OF HIS/HER OWN FREE WILL		
DATE	NAME (Last, First, M.I.) AND GRADE OF WITNESS	SIGNATURE
	Young, Sean A., E-8	
REMARKS		
No remarks _____		
Leave the section below BLANK.		
<b>SECTION IV. RECERTIFICATION AT TIME OF ENLISTMENT, COMMISSIONING, OR APPOINTMENT</b>		<b>INITIALS</b>
I have read and fully understand all the information on this form.		
I hereby state that there has been no change in my status since I originally provided this information on the date on front of this form.		
I hereby certify that I have not used any drug, including marijuana, and that I have not been in any alcohol related abuse incidents, since I originally completed this form.		
DATE	NAME (Last, First, M.I.) AND SSN OF APPLICANT	SIGNATURE
<b>WITNESS</b>		
I CERTIFY THE ABOVE INDIVIDUAL SIGNED THIS CERTIFICATE OF HIS/HER OWN FREE WILL		
DATE	NAME (Last, First, M.I.) AND GRADE OF WITNESS	SIGNATURE

**NOTE: Part of becoming a DCANG Officer may require the ability to attain a top secret clearance, and a commissioning physical. You must answer the questions below to better assist us in considering you for commissioning opportunity.**

1. Do you have or have you EVER had any foreign financial businesses, foreign bank accounts, or other foreign financial interests of which you have direct control or direct ownership?  
**Please circle (Yes or No)**
2. Do you have or have you had any foreign financial interests that someone controls on your behalf?  
**Please circle (Yes or No)**
3. Do you own or have you owned real estate in a foreign country? **Please circle (Yes or No)**
4. Do you receive or have you received any educational, medical, retirement, social welfare, or other such benefits from a foreign country? **Please circle (Yes or No)**
5. Have you provided advice or support to anyone associated with a foreign business or other foreign organization that you have not previously listed as a former employer regarding any of the following: management, strategy, financing, or technology? **Please circle (Yes or No)**
6. Have you attended any international conferences, trade shows, seminars, or other meetings outside of the U.S.? **Please circle (Yes or No)**
7. Have you or any of your immediate family members had any contact with a foreign government, its establishment (embassies, consulates, agencies, or military services), or its representatives, whether inside or outside the U.S.? **Please circle (Yes or No)**
8. Have you sponsored any foreign citizen to come to the U.S. as a student, for work, or for permanent residence? **Please circle (Yes or No)**
9. Have you EVER held or do you now hold a passport that was issued by a foreign government? **Please circle (Yes or No)**
10. Have you traveled outside the U.S. in the last 7 years? If you have lived near a border and have made short (one week or less) trips to the neighboring country (e.g. Canada or Mexico), you do not need to list each trip. If you traveled as official US Government business, you can say no. **Please circle (Yes or No)**
11. Have you ever USED, POSSESSED, SOLD OR TRANSPORTED any illegal drugs to include Marijuana?  
**Please circle (Yes or No)**
12. Have you ever been CHARGED, ARRESTED, CITED OR HELD by any law enforcement agency to include minor or juvenile offenses? **Please circle (Yes or No)**
13. Have you ever had a BANKRUPTCY, delinquency on debts over 90 days, or any liens placed against you?  
**Please circle (Yes or No)**
14. Do you currently take any prescribed medications? **Please circle (Yes or No)**
15. Do you have any scars from surgeries, or procedures? **Please circle (Yes or No)**

**16.** Mental health counseling in and of itself **is not a reason** to revoke or deny a clearance. In the last 7 years, have you consulted with a health care professional regarding an emotional or mental health condition or were you hospitalized for such a condition? Answer "No" if the counseling was for any of the following reasons and was not court-ordered: 1) strictly marital, family, grief not related to violence by you; or 2) strictly related to adjustments from service in a military combat environment. **Please circle (Yes or No)**

**17.** Have you had your wisdom teeth removed? **Please circle (Yes or No)**

**18.** Do you have any other chronic pain, or injury that would exempt you from passing an Air Force fitness test? **Please circle (Yes or No)**

**19.** Do you have any tattoos that are visible above the collar bone (neck), or cannot be covered with USAF fitness gear? **Please circle (Yes or No)**

**Please list any additional comments you would like the board to consider based on any answers that may need further explanation:**

---

---

---

OFFICIAL TRANSCRIPT  
ISSUED TO STUDENT  
IN SEALED ENVELOPE

# TRANSCRIPT

Name: JOHNNY APPLICANT

Social Security No.: 123-45-6789

Student ID No 123456

Date of Birth: June 12, 1984

Degree: Bachelor of Arts

Degree Date:

Class:

Major 1:

Concentration 1:

Minor 1:

Major 2:

Concentration 2:

Minor 2:



----- (F2Z) Fall II 2005 (cont.) -----							----- (UIT) Summer 2006 -----						
CJ350 Criminal Justice Mgt & Planning 3.00 A							CJ350 Criminal Justice Mgt & Planning 3.00 A						
Total Total Grade Grade							Total Total Grade Grade						
Earned Earned Applied Pt Hrs Points GPA							Earned Applied Pt Hrs Points GPA						
ses	6.00	3.00	6.00	3.00	12.00	4.000	ses	3.00	3.00	3.00	3.00	12.00	4.000
cum	107.00	36.00	107.00	36.00	141.00	3.916	cum	119.00	45.00	119.00	45.00	177.00	3.933
----- (F2T) Fall II 2005 -----							----- (F1T) Fall I 2006 -----						
CJ313 The Law of Evidence 3.00 A							CJ400 Constitutional Law in Crim Just 3.00 A						
Total Total Grade Grade							Total Total Grade Grade						
Earned Earned Applied Pt Hrs Points GPA							Earned Applied Pt Hrs Points GPA						
ses	3.00	3.00	3.00	3.00	12.00	4.000	ses	3.00	3.00	3.00	3.00	12.00	4.000
cum	110.00	39.00	110.00	39.00	153.00	3.923	cum	112.00	48.00	189.00	3.937		
----- (S1Z) Spring I 2006 -----							----- (F2T) Fall II 2006 -----						
CS219 Programming Fundamentals 3.00 A							CJ450 Senior Seminar in Criminal Just 3.00 A						
Total Total Grade Grade							Total Total Grade Grade						
Earned Earned Applied Pt Hrs Points GPA							Earned Earned Applied Pt Hrs Points GPA						
ses	3.00	3.00	3.00	3.00	12.00	4.000	ses	3.00	3.00	3.00	3.00	12.00	4.000
cum	113.00	42.00	113.00	42.00	165.00	3.928	cum	125.00	51.00	125.00	51.00	201.00	3.941
----- (S2Z) Spring II 2006 -----							----- (S1T) Spring I 2007 -----						
Transfer from DANTES							SD302 The Study of the Family 3.00 A						
SG483 The Civil War & Reconstruction 3.00 TR							SD315 Minority Group Relations 3.00 A						
Total Total Grade Grade							Total Total Grade Grade						
Earned Earned Applied Pt Hrs Points GPA							Earned Earned Applied Pt Hrs Points GPA						
ses	3.00	0.00	3.00	0.00	0.00	0.000	ses	6.00	6.00	6.00	6.00	24.00	4.000
cum	116.00	42.00	116.00	42.00	165.00	3.928	cum	131.00	57.00	131.00	57.00	225.00	3.947

OFFICIAL TRANSCRIPT  
ISSUED TO STUDENT  
IN SEALED ENVELOPE

# TRANSCRIPT

Name:

Social Security No.:  
Date of Birth:

Student ID No.

Degree:

Major 1:

Major 2:

Degree Date:

Concentration 1:

Concentration 2:

Class:

Minor 1:

Minor 2:



----- (S12) Spring I 2007 -----

## \*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

Transfer from DAVIES

	Total	Total	Grade	Grade	TRSF	Total	Park	Total	Grade	Grade	GPA
	Earned	Applied	Pt Hrs	Points		Earned	Earned	Applied	Pt Hrs	Points	
SE495 Drug & Alcohol Abuse	3.00	TR				60.00	60.00	60.00	60.00	237.00	3.950
SF531 Organizational Behavior	3.00	TR				60.00	60.00	60.00	60.00	237.00	3.950
SGS30 Human Resource Management	3.00	TR				60.00	60.00	60.00	60.00	237.00	3.950
Total	9.00	0.00	9.00	0.00	0.000	143.00	60.00	143.00	60.00	237.00	3.950
ses	9.00	0.00	9.00	0.00	0.000						
cum	140.00	57.00	140.00	57.00	3.947						

# EXAMPLE

----- (U12) Summer 2007 -----

	Total	Total	Grade	Grade	GPA
	Earned	Applied	Pt Hrs	Points	
CJ440 Internship in Crim	3.00		3.00	12.00	4.000
Total	3.00	3.00	3.00	12.00	4.000
ses	3.00	3.00	3.00	12.00	4.000
cum	143.00	60.00	143.00	60.00	3.950

Degree: Bachelor of Science

Awarded: 07/29/2007

Major: Crim Justice Admin

&lt;----- \*Designation of degree and date awarded is required on transcript

\*No online transcript printouts accepted

\*All transcripts are required in order to determine qualification of AFSC

----- Accomplishments Thgh 2007 -----

07/29/07 Summa Cum Laude

12/18/04 Dean's List

<b>RECORD OF DISENROLLMENT FROM OFFICER CANDIDATE - TYPE TRAINING</b>				DATE SUBMITTED	
TO: <i>(Appropriate agency of the service concerned) (Include Zip Code)</i>			FROM: <i>(Appropriate agency of the service concerned) (Include Zip Code)</i>		
<b>SECTION I - IDENTIFICATION INFORMATION ON STUDENT AT TIME DISENROLLED</b>					
1. LAST NAME - FIRST NAME - MIDDLE INITIAL		2. RATE OR GRADE	3. BRANCH OF ARMED FORCES	4. FILE OR SERVICE NUMBER	5. SOCIAL SECURITY NUMBER
6. BIRTH	a. DATE	b. PLACE			7. SEX
8. HOME OF RECORD ADDRESS			9. OTHER		
<b>SECTION II - PROGRAM INFORMATION APPLICABLE AT TIME DISENROLLED</b>					
10. TRAINING STATION ADDRESS		11. TYPE OF PROGRAM <i>(OCS, ROTC, Academy, NavCad, etc.)</i>		12. SPECIFIC TYPE OF TRAINING <i>(Supply, Pilot training, Bombardier, Infantry, Artillery, etc.)</i>	
13. DATE ENTERED PROGRAM		14. DATE DISENROLLED		15. DATE SCHEDULED FOR COMMISSION <i>(If training had been completed successfully)</i>	
<b>SECTION III - REASONS AND CIRCUMSTANCES FOR DISENROLLMENT</b>					
<b>SECTION IV - EVALUATION TO BE CONSIDERED IN THE FUTURE FOR DETERMINING ACCEPTABILITY FOR OTHER OFFICER TRAINING</b>					
1. <input type="checkbox"/> HIGHLY RECOMMENDED 2. <input type="checkbox"/> RECOMMENDED AS AN AVERAGE CANDIDATE 3. <input type="checkbox"/> SHOULD NOT BE CONSIDERED WITHOUT WEIGHING THE "NEEDS OF THE SERVICE" AGAINST THE REASONS FOR THIS DISENROLLMENT 4. <input type="checkbox"/> RECOMMENDED IF PHYSICAL DEFECTS ARE CORRECTED OR IF SUCH DEFECTS ARE NOT DISQUALIFYING FOR OTHER PROGRAMS 5. <input type="checkbox"/> DEFINITELY NOT RECOMMENDED 6. <input type="checkbox"/> OTHER REMARKS					
REMARKS					
TYPED NAME AND GRADE			SIGNATURE		

CERTIFICATE  
OF  
AIR FORCE  
ROTC  
(RESERVE OFFICER  
TRAINING CORPS)

**PRIVACY ACT STATEMENT -- US AIR FORCE APPLICATION RECORD**

**AUTHORITY:** 10 USC Sections 133, 265, 275, 504, 508, 510, 672(d), 678, 837, 1007, 1071 through 1480, 1553, 2105, 2107, 3012, 5031, 8013, 8033, 8496, and 9411; 32 USC 708; 44 USC 3101; and Executive Orders 9397, 10450, and 11652.

**PURPOSE:** To determine your mental, medical, and moral qualifications for entry into the US Air Force. This data is FOR OFFICIAL USE ONLY and will be maintained in strict confidence within the Department of Defense according to Federal law and regulation. If you are accepted and subsequently enter into a component of the Air Force, the information becomes a part of your military personnel records which is used to provide information for personnel management actions. If you are not accepted or do not subsequently enter a component of the Air Force, your records will be destroyed as specified by regulation.

**ROUTINE USES:** This information may be disclosed to the Social Security Administration and the Department of Treasury to establish a record of income; to federal, state, local or foreign law enforcement authorities for investigating or prosecuting a violation or potential violation of law; to federal, state, or local agencies to obtain information concerning hiring or retention of an employee, issuance of a security clearance, letting of a contract, or issuance of a license, grant or other benefit; to a federal agency in response to its request in connection with the hiring or retention of an employee, issuance of a security clearance, reporting of an investigation of an employee, letting of a contract, issuance of a license, grant, or other benefit by the requesting agency to the extent that the information is relevant and necessary to the requesting agency's decision on the matter; to a congressional office in response to their inquiry made at the request of the individual; to the Office of Management and Budget (OMB) in connection with review of private relief legislation as set forth in OMB Circular A19; to foreign law enforcement, security, investigatory, or administrative authorities to comply with requirements of international agreements and arrangements; to state and local taxing authorities in accordance with Treasury Fiscal Requirements Manual Bulletin 7607; to the Office of Personnel Management (OPM) concerning information on pay and leave, benefits, retirement deductions, and other information necessary for OPM to carry out its functions; to NARA for records management functions; and to the Department of Justice for pending or potential litigation.

*Johnny K. Applicant*      April 10, 2012

**DISCLOSURE IS VOLUNTARY:** However, failure to furnish information needed to determine your mental, medical and moral qualifications for entry into the US Air Force will result in a denial of application.



## USE UNIT LETTERHEAD

19 July 2014

MEMORANDUM FOR SELECTING OFFICIALS

FROM: YOUR WING INFORMATION PROTECTION REP OFFICE SYMBOL

SUBJECT: Verification of Security Clearance Information – SSgt Iwanna Fly

1. As of the date of this memorandum, I have verified the above individual does have a valid security clearance. No security administrative actions are currently pending, initiated or being completed on the individual that could affect the processing of an SSBI. If additional information concerning security clearance information is required, please request an authorized user of the Joint Personnel Adjudication System (JPAS) to conduct a current review of JPAS if there is any reason to believe this information may have changed.
2. Please note, my signature on this memo reflects the review of the most current information reflected in the JPAS system as of the date of this memo. Please feel free to contact me at email address, DSN#, or Commercial # to discuss this security clearance verification.

I. M. SECURITY, MSgt, DCANG  
Wing Information Protection Representative

## Air Force Surgeon General

<b>ASIMS Web</b>
<b>Individual Medical Readiness Status</b>
APPLICANT.JOHNNY.K.1234567890
ANG
EMAIL: johnny.applicant@ang.af.mil

<b>Action List</b>
(Nothing due)

Immunizations			
Immunization	Series	Date	Next Due
Hep A	2	2 Oct 1999	
Influenza	13	22 Nov 2011	1 Sep 2012
MMR	1	1 Jan 1985	
Polio	1	1 Mar 1995	
Td	4	12 Jul 2009	12 Jul 2019

DD2766
View Worksheet

EXAMPLE

ENSURE  
YOU  
ARE  
CURRENT

Medical Readiness											
Overall Status:				Current							
PHA		Dental		Labs		Profile		Med Equipment		Other	
Current		Current		Current		Ready		Current			
Health Assessment:	27 Apr 2011	Dental Class:	1	Blood Type:	O	Restriction:	No	GMI Required:	No	ANAM Date:	-
Interval History:	27 Apr 2011	Dental Date:	28 Feb 2012	RH:	Positive	Release Date:	1 May 2012				
DD2766 Review and Update:	25 May 2011			Sickle Cell:	Negative						
Provider Review/Signature:	25 May 2011			G6PD:	Normal		<a href="#">AF469</a>			<a href="#">AF422a</a>	
Last In-Person Visit:	-			HIV Date:	24 May 2011						
				DNA:	On File						

Deployment Health Assessments					
Form	Form Date	Deploy Date	Return Date	Closed Date	
No deployment health assessment forms.					

For More Information Contact

Report of Individual Fitness for: SSG JOHNNY APPLICANT  
SSAN: XXX-XX-6789

[Click here to print](#)

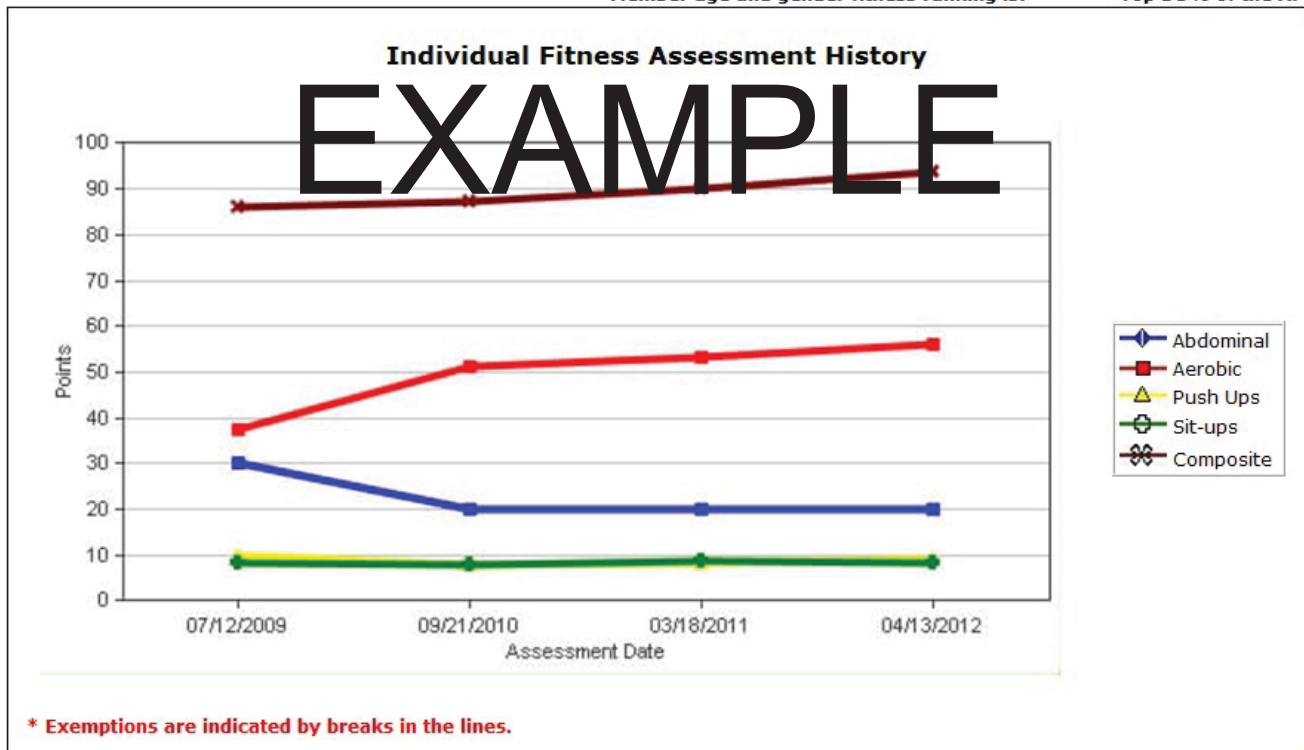
ANG READINESS

Pascode: AB1CDE2 Prepared on: 04/27/2012 at 12:06 GMT

Age	Gender	Height	Weight	BM
27	M	72"	190.0 lbs	11 kg/m
		Score	Points	Max Points
1.5 Mile Run		35	56.00	60.00
Abdominal Circumference		30"	20.00	20.00
Push Ups		45	9.20	10.00
Sit-ups		44	8.50	10.00
Test entered/changed by: FACILITATOR			<b>Total Points</b>	<b>93.7</b>
Exemption Type:			Next test due date: 04/30.2013	<b>Fitness Level</b> <b>Excellent</b>

Member Air Force fitness ranking is:  
Member age and gender fitness ranking is:

Top 50% of the AF  
Top 50% of the AF



#### Individual Test History

Name: JOHNNY APPLICANT

Rank: SSG Unit: ANG

SSAN: XXX-XX-6789

Test Date	Cardio Results	Abdominal Circumference (in)	Push Ups	Sit-Ups	Composite Score	Fitness Level	Test Entered By
04/13/2012	35/56	30	45	44	93.7	Excellent	FACILITATOR

PRINT AND INCLUDE ALL PAGES, NOT JUST FIRST PAGE. May be more or less than 8, this is an example.  
Found at AF Portal > Virtual MPF > Record Review/Update > View/Print All Pages.

Personal Information – Print All Pages

Page 1 of 8

NAME: JOHNNY K APPLICANT RANK: SSG SSAN: 123-45-6789 DATE: 24 APR 2012

## INDIVIDUAL INFORMATION

MARITAL STATUS: MARRIED

PERSONAL EMAIL ADDRESS:

[JOHNNYAPPLICANT@GMAIL.COM](mailto:JOHNNYAPPLICANT@GMAIL.COM)

DUTY EMAIL ADDRESS:

[JOHNNYAPPLICANT@ANG.AF.MIL](mailto:JOHNNYAPPLICANT@ANG.AF.MIL)

HOME PHONE: 123-456-7890

HOME ADDRESS:

1234 APPLE DRIVE

CITY, ST 12345

MAILING ADDRESS:

1234 APPLE DRIVE

CITY, ST 12345

SEX: MALE

RACE: ASIAN, NATIVE HI/PACIFIC ISL

HISPANIC DECLARATION: NOT HISPANIC OR  
LATINO

ETHNIC GROUP: ASIAN

RELIGIOUS PREFERENCE: NO RELIGIOUS PREFERENCE

DATE OF BIRTH: 12 JUN 1984

PLACE OF BIRTH: CALIFORNIA

CITIZENSHIP: BY BIRTH IN UNITED STATES

WEIGHT MANAGEMENT:

EFFECTIVE DATE:

N/A

UNFAVORABLE INFORMATION FILE: NO UIF

CONTROL ROSTER: NOT ON CONTROL ROSTER

CONSENT TO RELEASE:

THIS DOCUMENT CONTAINS INFORMATION WHICH MUST BE PROTECTED  
IAW AFI 33-322 AND DOD REGULATION 5400.11.  
PRIVACY ACT OF 1974, AS AMENDED, APPLIES.

OFFICERS ONLY  
COPIES OF ALL  
OFFICER  
PERFORMANCE  
REPORTS  
(OPRS)