



District of Columbia Air National Guard

AGR Announcement

23-105



<p>APPLICATION MUST BE FORWARDED TO:</p> <p>IN ORDER TO RECEIVE CONSIDERATION 113WG.DCANG.APPLICATIONS@us.af.mil</p>	<p>OPENING DATE: 28-Feb-23</p>	<p>CLOSING DATE: 30-Mar-23</p>
<p>Position Location: 113th Operations Support Squadron Joint Base Andrews, MD</p>	<p>Position Title: Director of Operations Max Grade: *Pending Control Grade* Min Grade: Maj (O4) Must be AFSC: 11M3Q / 11F3H Appointment Status <input type="checkbox"/> Enlisted <input checked="" type="checkbox"/> Officer</p>	
<p>INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.</p>		
<p style="text-align: center;">AGR REQUIRED DOCUMENTS:</p> <ol style="list-style-type: none"> 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpdc.ng.mil/Forms/NGB-Forms/ 2.) Copies of last three EPRs / five OPRs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Record Review /Report of Individual Personnel (RIP) from vMPF (<i>dated within 60 days</i>). If clearance is expired you must obtain security memo from the Wing security manager. 6.) Current passing Member Individual Fitness Report from my Fitness https://myfss.us.af.mil/USAFCommunity/s/ 7.) Letter(s) of recommendation (<i>optional</i>). 8.) Flying Evaluation Folder 9.) If missing documents, memo to board president required stating reason why documents are missing. <p><i>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</i> Email subject will be in the same format.</p>		
<p>Conditions of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.</p>		
<p>Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7 http://www.ngbpdc.ngb.army.mil/publications.htm</p>		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 23-105
Position: Director of Operations
Duties and Responsibilities: Lead, manage and direct the 5 shops (Weather, Intelligence, Aircrew Flight Equipment, Host Aircrew Resource Management, and Airfield Management) of the Operations Support Squadron in addition to duties as assigned by the 113OSS/CC. Serve as the Squadron Self-Assessment Program Manager ISO the Commanders Inspection System. Provide guidance and direct engagement on the development and discipline of personnel assigned. Incumbent is provided a private office in building 3029 and reports directly to 113OSS/CC. Incumbents will be placed in a UTC-based position that may require deployment, so all deployment qualifications are expected to be maintained. (N/A for 11M Incumbent). Operational C-40 or F-16 Pilot. Performs other duties as assigned.
Qualifications: <ol style="list-style-type: none">1. Must be able to retain a SECRET security clearance.2. Must Be AFSC qualified.3. Must be current/qualified F-16 Pilot or C-40 Pilot.
Eligibility Requirements: <ol style="list-style-type: none">1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.3. Must meet all eligibility requirements in accordance with ANGI 36-101.
AGR Employment Points of Contact: Air AGR NCOIC: MSgt Victoria McNamara, Victoria.Mcnamara@us.af.mil / 202-685-8813 (DSN 325-8813) AGR Manager: CMSgt Adrienne Wilson, Adrienne.L.Wilson.mil@mail.mil /202-685-9925 (DSN 325-9925)