

District of Columbia Air National Guard

Title 10 Stat Tour Announcement





	OPENING DATE:	CLOSING DATE:
	16 February 2023	Open until filled
	Position Title: Bilateral Affairs Officer-Burkina Faso	
	Max Grade: Maj (O4)	
APPLICATION MUST BE FORWARDED TO:	Min Grade: Capt (O3) promotable	
	AFSC: Any	
IN ORDER TO RECEIVE CONSIDERATION	Tour: 3-Year Stat Tour	
113WG.DCANG.APPLICATIONS@US.AF.MIL	Language: French recommended	
	Applicants from 22-042 will still be considered	
	Appointment Status	
	[] Enlisted [X] Officer	
Position Location:	AREA OF CONSIDERATION: GROUP III	
Office of Security Cooperation-Burkina Faso	Nationwide announcement. Member will stay in their	
U.S. Embassy Ouagadougou, Burkina Faso	current state and funding will be provided.	
American Embassy		

INSTRUCTIONS FOR APPLYING:

This office will <u>NOT</u> accept mailed applications. <u>You must send applications electronically.</u> <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u>

AGR REQUIRED DOCUMENTS:

- 1.) NGB 34-1 (dated Nov 2013) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/
- 2.) Copies of last five OPRs
- 3.) Resume (any format)
- 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).
- 5.) Report of Individual Personnel (RIP) from vMPF only (must be dated within 60 days).
- 6.) Memorandum from security manager verifying security clearance
- 7.) Proof of highest military education completed.
- 8.) Civilian education; all transcripts
- 9.) DD Form 1172, *DEERS Enrollment* (signed by certified official)
- 10.) Current Fitness Test from AFFMS II (Per AFI 36-2905 current within 12 months).
- 11.) Individual Medical Readiness (IMR) Record Printout (Physical Exam and/or PHA within 1 year) & HIV within 2 years
- 12.) AF FORM 422, Notification of Air Force Member's Qualification Status (if applicable)
- 13.) AF FORM 469, Duty Limiting Condition Report (if applicable)
- 14.) Letter(s) of recommendation (optional)

*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A Email subject will be in the same format.

Conditions of Employment:

<u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.

Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7 http://www.ngbpdc.ngb.army.mil/publications.htm



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer
This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 23-116

Position: Bilateral Affairs Officer-Burkina Faso

Position Description: Serve as Bilateral Affairs Officer (BAO) within the Office of Security Cooperation (OSC) – Burkina Faso. Responsible to plan, coordinate and execute appropriate engagement events for the OSC and State Partnership Program (SPP). Provide logistical and technical support, and coordinate administrative requirements for the execution of Theater Security Cooperation (TSC) exercises, training, exchanges, and other requirements ensuring all security cooperation activities and resources are in support of the following: USAFRICOM Theater Security Cooperation Strategy, Theater Campaign Plan, Secretary of Defense Security Cooperation Guidance and the National Guard Bureau State Partnership Framework Guidance. The BAO will serve as the state's primary point of contact within the partner country for the OSC. The officer will ensure a flow of information on SPP issues and other strategic directives between the HO USAFRICOM and the OSC within the country of assignment. Likewise, the officer will assist OSC Chief, and Defense Attaché in the execution of the TSC country campaign plan, consolidate and forward requests for SPP assistance, and other TSC activities as required. Under the direction of the OSC Chief, the officer will interface with the partner nation's military as well as the USAFRICOM staff and its component commands. They will develop and maintain situational awareness of their State National Guard as well as understand and stay abreast of all strategic guidance concerning National Military Strategy, Security Cooperation Guidance, Building Partner Capacity, and the US Embassy's Mission Strategic Resource Plan. The officer will utilize web-based systems to review AFRICOM's components and directorates Security Cooperation Activities and Traditional Commander Activities (TCA) Program to support activities within his/her partner nations. For evaluation purposes, the BAO Rater will be the OSC Chief and the Senior Rater will be The Adjutant General, District of Columbia National Guard.

The selected officer's duties will begin in country on or about 1 March 2022; however, several training requirements will need to be met prior to assuming the BAO duties. Most of these training requirements will be approximately a week to a month long and will be completed prior to arrival.

Minimum Qualification Requirements:

- 1. Open to traditional Guardsmen, Military Technicians, Title 32 AGRs, and ANG officers on Statutory Tour.
- 2. Must be medically certified as drug free and with negative results for human immunodeficiency virus (HIV) within the last 2 years.
- 3. Must meet physical fitness standards prescribed by AFMAN 36-2905.
- 4. Completion of Squadron Officer School or higher level.
- 5. Must possess a valid Secret Clearance.
- 6. Must possess a valid U.S Passport and be able to obtain an Official Passport prior to report date.
- 7. Must possess a valid Government Credit Card or be able to obtain one prior to report date.

Additional Information:

- 1. Promotion opportunity is limited by controlled grade availability.
- 2. Individual selected will be ordered to full-time military duty under the provisions of Title 10 U.S.C.

Eligibility Requirements:

- 1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
- 2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
- 3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

HR Specialist: SPC Billie Gould, billie.c.gould.mil@army.mil, 202-685-8813 (DSN 325-8813)

AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil, 202-685-8813 (DSN 325-8813)