



District of Columbia Air National Guard

AGR Announcement

23-122



<p>APPLICATION MUST BE FORWARDED TO:</p> <p>IN ORDER TO RECEIVE CONSIDERATION 113WG.DCANG.APPLICATIONS@us.af.mil</p>	<p>OPENING DATE: 28 March 2023</p>	<p>CLOSING DATE: 11 April 2023</p>
<p>Position Location: 113th Maintenance Group Joint Base Andrews, MD</p>	<p>Position Title: Wing Weapons Manager Max Grade: CMSgt (E9) Min Grade: SMSgt (E8) Must be AFSC: 2WX91</p> <p>Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer</p>	
<p>INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.</p>		
<p style="text-align: center;">AGR REQUIRED DOCUMENTS:</p> <ol style="list-style-type: none"> 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Forms/ 2.) Copies of last three EPRs / five OPRs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Record Review /Report of Individual Personnel (RIP) from vMPF (<i>dated within 60 days</i>). If clearance is expired you must obtain security memo from the Wing security manager. 6.) Current passing Member Individual Fitness Report from my Fitness https://myfss.us.af.mil/USAFCommunity/s/ 7.) Letter(s) of recommendation (<i>optional</i>). 8.) Flying Evaluation Folder 9.) If missing documents, memo to board president required stating reason why documents are missing. <p><i>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</i> Email subject will be in the same format.</p>		
<p>Conditions of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.</p>		
<p>Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7 http://www.ngbpdc.ngb.army.mil/publications.htm</p>		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 23-122

Position: Wing Weapons Manager

Duties and Responsibilities:

The Wing Weapons Manager is the wing's focal point for all weapons loading and armament systems related matters and works directly for the MXG/CC. The WWM's primary efforts focus on compliance, continuity, standardization and readiness. They serve as LSEP senior certifying official/evaluator, and designate Weapons Standardization certifying officials and primary weapons academics instructor in writing. Coordinate for all 2W1X1 Unit Manpower Document(s) (UMD) and manpower issues to include coordination on all manning (AFSC, grade and skill level) changes, work center and organizational changes. Ensure assignment of new arrivals, and existing 2W1X1 personnel are properly assigned on the UMD to balance 2W1X1 grades, experience and skill levels between all 2W1X1 work centers across the wing. Coordinate with the AMXS/FGS, Munitions Squadron/Flight, Wing Safety, Nuclear Executive Manager, Wing Weapons and Tactics Officer, and other agencies on weapons related matters. Annually review Designed Operational Capability (DOC) Statements, OPLANs, Syllabus, Ready Aircrew Program tasking memorandum, UCML/TTMLs, Aviation Unit Preparation Message, unit-tasked UTC requirements (for equipment and personnel) and UMD to identify any disconnects or problems for weapons. Monitor war reserve material (WRM) rack, adapter, pylons, and guns/components status to ensure required assets are available to support OPLAN taskings. Ensure no shortfalls exist by aligning required skill level, grade, line remarks and career field education and training plan (CFETP) qualifications against tasked UTCs to include Aerospace Expeditionary Force taskings for all assigned 2W1X1 personnel.

Qualifications:

1. Must be able to retain a SECRET security clearance.
2. Must Be AFSC qualified.

Eligibility Requirements:

1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

HR Specialist: A1C Danielle James, danielle.james.2@us.af.mil, 202-685-8813 (DSN 325-8813)

Air AGR NCOIC: MSgt Victoria McNamara, Victoria.Mcnamara@us.af.mil / 202-685-8813 (DSN 325-8813)