



District of Columbia Air National Guard

AGR Announcement

24-171



<p>APPLICATION MUST BE FORWARDED TO:</p> <p>IN ORDER TO RECEIVE CONSIDERATION I13WG.DCANG.APPLICATIONS@US.AF.MIL</p>	<p>OPENING DATE: 20 September 2024</p>	<p>CLOSING DATE: 4 October 2024</p>
<p>Position Location: 113th Wing Joint Base Andrews, MD, 20762</p>	<p>Position Title: Wing Command Chief Max Grade: CMSgt (E9) Min Grade: CMSgt (E9) AFSC: Any Tour: Permanent</p> <p>Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer</p>	
<p>INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.</p>		
<p style="text-align: center;">AGR REQUIRED DOCUMENTS:</p> <ol style="list-style-type: none"> 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Copies of last three EPRs 3.) Resume (<i>any format</i>) 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>).. If clearance is expired, you must obtain security memo from the Wing security manager. 6.) Current Fitness Test from myFitness (<i>Per DAFI 36-2905 – current within 12 months</i>). 7.) Letter(s) of recommendation (<i>optional</i>) 8.) If missing documents, memo to board president required stating reason why documents are missing <p>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A Email subject will be in the same format.</p>		
<p>Conditions of Employment: <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.</p>		
<p>Evaluation Process: Applicants will be evaluated on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>		
<p>Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7 http://www.ngbpdc.ngb.army.mil/publications.htm</p>		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 24-171

Position: Wing Command Chief

Position Description:

Maintain liaison with the Wing Commander, Wing Staff, and State CCM. Responsible for advising commanders and staff on mission effectiveness. Advises the Wing Commander on quality-of-life issues and concerns of the enlisted force, takes action to address shortfalls or challenges. Advise the Wing Commander concerning awards, decorations, and recognition programs. Provide advice and counsel on enlisted issues to Commanders, Chiefs, and other senior leaders. Build strong relationships and establish a close rapport with Wing key leadership. Attend Wing level planning meetings as the enlisted representative. Attend unit functions, enlisted councils and promotion ceremonies. Functional manager of 113 Wing Group Superintendents, First Sergeant and enlisted councils; selects deployed First Sergeants. Coordinate and promote enlisted force/professional development. Advise and assist in the Wing HRA selection process. Understand and participate in the Wing force management plan concerning enlisted members. Ensure promotion ceremonies are accomplished. Regularly visit Airmen, to include traveling to geographically separated units/elements. Interact with sister service counterparts. Perform other duties as required/directed by their commander. Performs other duties as assigned.

Minimum Qualification Requirements:

1. Must be able to retain a TOP SECRET security clearance.
2. Must Be AFSC Qualified.
3. Must have scored 80 or above on last two fitness tests, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months.
4. This is a controlled 3-year tour.
5. Must be exceptionally well qualified with a broad breadth of experience and significant supervisory/leadership experience.
6. Have the ability to write and speak clearly and distinctly.
7. Must have a physical appearance and military image in all uniform combinations that meets the highest standards expected only of the most dedicated professional CMSgt.
8. Must be financially stable with no record of Government Credit Card misuse.
9. Applicant should have completed the ANG Chief's Executive Course/CMSOC.
10. Must complete an associate degree or higher from a nationally or regionally accredited institution.
11. Must have served as Group SEL (9G100) for minimum of one year.

Eligibility Requirements:

1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil, 202-685-8813 (DSN 325-8813)