

District of Columbia Air National Guard

AGR Announcement





	OPENING DATE:	CLOSING DATE:
	23 April 2025	4 May 2025
APPLICATION MUST BE FORWARDED TO:	Position Title: Avionics Craftsman	
	Max Grade: MSgt (E7)	
IN ORDER TO RECEIVE CONSIDERATION	Min Grade: TSgt (E6)	
113WG.DCANG.APPLICATIONS@US.AF.MIL	AFSC: 2A974	
	Tour: Permanent	
	Appointment Status	
	[X] Enlisted [] Officer	•
Position Location:	AREA OF CONSIDERATION: GROUP I	
213 th Maintenance Squadron		
Joint Base Andrews, MD, 20762	Current DCANG AGR members.	

INSTRUCTIONS FOR APPLYING:

This office will <u>NOT</u> accept mailed applications. <u>You must send applications electronically.</u> <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u>

AGR REQUIRED DOCUMENTS:

- 1.) NGB 34-1 (*dated Nov 2013*) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/
- 2.) Copies of last three EPRs/EPBs.
- 3.) Resume (any format).
- 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).
- 5.) Report of Individual Personnel (RIP) from vMPF only (must be dated within 60 days).. If clearance is expired, you must obtain security memo from the Wing security manager.
- 6.) Current Fitness Test from myFitness (Per DAFI 36-2905 current within 12 months, handwritten scorecards are not accepted).
- 7.) Letter(s) of recommendation (optional).
- 8.) If missing documents, memo to board president required stating reason why documents are missing.

*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A Email subject will be in the same format.

Conditions of Employment:

<u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.

Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. CNGBI 9601.01 and ANGI 36-7



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 25-134

Position: Avionics Craftsman

Position Description:

Operates and maintains communication/navigation/mission systems on C-40 aircraft. Analyzes equipment operating characteristics to isolate malfunctions in avionics systems, radar, integrated test systems built-in-test (BIT), multiplexed data bus systems, recording systems, video display systems, flight instruments, mission computer systems, inertial navigation systems (INS), global positioning system, traffic collision avoidance system, electronic warfare (EW) systems, sensors, communication, and navigation systems, transponders, aircraft indicating systems, flight formation systems. Removes, installs, checks, and repairs avionics systems and line replaceable units (LRU). Diagnoses malfunctions using technical orders, schematics, wiring diagrams, integrated test systems and other test equipment. Removes, replaces, and repairs faulty system wiring, electrical connectors, antennas, transmission lines, and multiconductor cables. Modifies avionics systems according to technical publications. Updates operational logs, inspection records, aircraft forms, and automated maintenance systems. Performs and supervises alignment, calibration, and boresight of avionics systems. Uploads ground maintenance and operational software. Performs off- equipment maintenance on selected avionics LRUs and maintains peculiar support equipment (SE). Inspects and evaluates aircraft maintenance activities. Inspects and verifies operational status and configuration of avionics systems and software. Records and ensures validity of entries into maintenance data collection and inspection systems. Resolves and assists units in solving maintenance and supply problems. Interprets and recommends corrective action to inspection findings. Prepares aircraft for low altitude profiles, precision air drop. Plans, organizes and directs aircraft maintenance activities. Establishes methods and performance standards. Analyzes reports and maintenance plans. Directs operation and modification of standard operating procedures. Establishes priorities. Evaluates activities for compliance with directives. Supervises and assists in aircraft ground servicing, and launch/recovery operations. Reviews maintenance data collection summaries to determine trends and production effectiveness. Performs other duties as assigned.

Minimum Qualification Requirements:

- 1. Must be current DCANG AGR member.
- 2. Must hold AFSC listed.
- 3. Must have secret security clearance.
- 4. This position is to work on a fleet of C-40C's (737 Boeing Business Jet) supporting VIP airlift operations.

Eligibility Requirements:

- 1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
- 2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
- 3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil, 202-685-8813 (DSN 325-8813)