



# District of Columbia Air National Guard

## AGR Announcement

### 25-157



<b>APPLICATION MUST BE FORWARDED TO:</b>  <b>IN ORDER TO RECEIVE CONSIDERATION</b> <b><u><a href="mailto:113WG.DCANG.APPLICATIONS@US.AF.MIL">113WG.DCANG.APPLICATIONS@US.AF.MIL</a></u></b>	<b>OPENING DATE:</b> 24 July 2025	<b>CLOSING DATE:</b> 11 August 2025
	<b>Position Title:</b> Command and Control Chief Enlisted Manager <b>Max Grade:</b> CMSgt (E9) *Pending controlled grade availability* <b>Min Grade:</b> SMSgt (E8) <b>AFSC:</b> Any, must have score 50 in categories A and G on ASVAB <b>Tour:</b> Permanent	
	<b>Appointment Status</b> [ X ] Enlisted [ ] Officer	
	<b>Position Location:</b> 113 <sup>th</sup> Command Post Joint Base Andrews, MD, 20762	
<b>AREA OF CONSIDERATION: GROUP III</b>  All members eligible for entry into DCANG.		
<b>INSTRUCTIONS FOR APPLYING:</b> This office will <b>NOT</b> accept mailed applications. <b>You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.</b> <b>AGR REQUIRED DOCUMENTS:</b> <ol style="list-style-type: none"><li>1.) NGB 34-1 (<b><i>dated Nov 2013</i></b>) Application for AGR Position. <a href="https://www.ngbpmc.ng.mil/Forms/NGB-Form/">https://www.ngbpmc.ng.mil/Forms/NGB-Form/</a></li><li>2.) Copies of last three EPRs/EPBs.</li><li>3.) Resume (<i>any format</i>).</li><li>4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).</li><li>5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>).. If clearance is expired, you must obtain security memo from the Wing security manager.</li><li>6.) Current Fitness Test from myFitness (<i>Per DAFI 36-2905 – current within 12 months, handwritten scorecards are not accepted</i>).</li><li>7.) Letter(s) of recommendation (<i>optional</i>).</li><li>8.) If missing documents, memo to board president required stating reason why documents are missing.</li></ol> <b>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</b> <b>Email subject will be in the same format.</b>		
<b>Conditions of Employment:</b> <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
<b>Evaluation Process:</b> Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. <b>Incomplete applications will not be considered.</b> It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
<b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. <a href="#">CNGBI 9601.01</a> and <a href="#">ANGI 36-7</a>		



# The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

<b>Announcement Number:</b> 25-157
<b>Position:</b> Command and Control Chief Enlisted Manager
<b>Position Description:</b> Manages and supervises the daily activities of the command post to include flying operations, console operations, administration, and training. Establishes local command and control policies in accordance with NORAD, ACC, and National Guard Bureau, and in coordination with federal, state, and local agency directives. Informs commander on the status, progress, problem areas, shortfalls, and limitations in command and control and recommends solutions to ensure mission accomplishment and that national and state objectives are achieved. Responsible for writing mission plans in support of the wing's missions. Oversees the development of all local Quick Reaction Checklists, Operational Reporting Procedures, and command Post Operating Instructions to meet the wing's mission and reviews periodically for sufficiency and updating. Serves as the command and control subject matter expert for all wing planning activities. Negotiates memorandum of understanding with various agencies as required. Develops budgetary requirements, programs available dollars, and identifies unfunded requirements to support command post supplies, equipment, training, and travel based on mission tasking. Perform all supervisory duties for assigned military personnel section personnel. Performs other duties as assigned. This position may also serve as the A-Staff senior enlisted leader. Performs other duties as assigned.
<b>Minimum Qualification Requirements:</b> <ol style="list-style-type: none"><li>1. Must retrain into 1C3X1 within 12 months of starting.</li><li>2. Must have Top Secret security clearance.</li></ol>
<b>Eligibility Requirements:</b> <ol style="list-style-type: none"><li>1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.</li><li>2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.</li><li>3. Must meet all eligibility requirements in accordance with ANGI 36-101.</li></ol>
<b>AGR Employment Points of Contact:</b> AGR NCOIC: MSgt Victoria McNamara, <a href="mailto:Victoria.McNamara@us.af.mil">Victoria.McNamara@us.af.mil</a> , 202-685-8813 (DSN 325-8813)