



District of Columbia Air National Guard

AGR Announcement

26-102



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION <u>113WG.DCANG.APPLICATIONS@US.AF.MIL</u>	OPENING DATE: 14 January 2026	CLOSING DATE: 16 February 2026
	Position Title: Public Affairs Superintendent Max Grade: SMSgt (E8) Min Grade: TSgt (E6) *Promotable* AFSC: 3N076/3N090 Tour: Permanent *Start date 1 Apr 2026*	
	Appointment Status [X] Enlisted [] Officer	
	Position Location: 113 th Wing Joint Base Andrews, MD 20762	
AREA OF CONSIDERATION: GROUP III All members eligible for entry into DCANG.		
INSTRUCTIONS FOR APPLYING: This office will <u>NOT</u> accept mailed applications. You must send applications electronically. <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u> AGR REQUIRED DOCUMENTS: <ol style="list-style-type: none">1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/2.) Copies of last three EPRs/EPBs or OPRs/OPBs.3.) Resume (<i>any format</i>).4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>).. If clearance is expired, you must obtain security memo from the Wing security manager.6.) Current Fitness Test from myFitness (<i>Per DAFI 36-2905 – current within 12 months, handwritten scorecards are not accepted</i>).7.) Letter(s) of recommendation (<i>optional</i>).8.) If missing documents, memo to board president required stating reason why documents are missing. *All documents must be consolidated into a single pdf file. Save applications in the following format: <i>MVA number, Rank, Last name, First name, Middle Initial.</i> Ex: 20-300 – SSGT DOE, JOHN A Email subject will be in the same format.		
Conditions of Employment: Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. CNGBI 9601.01 and ANGI 36-7		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 26-102
Position: Public Affairs Superintendent
Position Description: Experience managing and supervising PA functions such as broadcasting writing, editing, writing news & features stories for public release. Experience is mandatory in directing PA productions, social media, website management, VI, journalism, photography, graphics, podcasts & broadcast functions. Oversees procedures used in collecting, evaluating & disseminating news & information. Evaluates effectiveness of PA programs. Monitors & ensures compliance with federal law, established policies, directives & practices. Provides PA management and supervision of national level operational documentation, photography, broadcasting, and journalism. Supports educational, training and combat requirements; including the monitoring and execution of leadership command messaging through web & social media distribution (both internal and external) methods and analytics. Supports and coordinates PA broadcasting functions with other base, command, Air Force, Army, DoD and non-DoD agencies. Advises commanders and their staffs on the PA implications of plans, policies, and programs. Provides PA inputs to operational plans. Directs and assigns journalism, photography, graphic arts, video, broadcasting, social media and quality assurance activities. Assigns projects, controls performance, and ensures compliance with federal law, established policies, directives and practices. Inspects and evaluates PA activities. Oversees procedures used in collecting, evaluating and disseminating news and information. Evaluates effectiveness of PA programs. Monitors and ensures compliance with applicable DoD, Air Force, Army, MAJCOM and local PA policies. Ensures UNIT follows appropriate accessioning of media. Supervises UNIT requirements with the maintaining liaison with civilian media. Monitors and provides guidance on records queries from news media, obtains information, coordinates answers, and provides response to news media. Establishes personal contact with local and regional news media as required. Receives visiting news media, makes arrangements for interviews, provides briefings, and escorts media representatives. Assists with news conferences, and sets up and operates media center for contingency operations. Writes and maintains accident and other contingency plans. Responds to accidents and incidents in a PA capacity as requested. Performs other duties as assigned.
Minimum Qualification Requirements: <ol style="list-style-type: none">1. Must have Secret security clearance.2. Must hold AFSC listed.
Eligibility Requirements: <ol style="list-style-type: none">1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.3. Must meet all eligibility requirements in accordance with ANGI 36-101.
AGR Employment Points of Contact: AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil , 202-685-8813 (DSN 325-8813)