



District of Columbia Air National Guard

AGR Announcement

26-104



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION <u>113WG.DCANG.APPLICATIONS@US.AF.MIL</u>	OPENING DATE: 5 February 2026	CLOSING DATE: 5 March 2026
	Position Title: Commander Max Grade: Lt Col (O5) Min Grade: Maj (O4) AFSC: Any, must complete minimum qualification requirements listed Tour: Permanent	
	Appointment Status [] Enlisted [X] Officer	
	Position Location: 113 th Comptroller Flight Joint Base Andrews, MD 20762	
AREA OF CONSIDERATION: GROUP III All members eligible for entry into DCANG.		
INSTRUCTIONS FOR APPLYING: This office will <u>NOT</u> accept mailed applications. You must send applications electronically. <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u>		
AGR REQUIRED DOCUMENTS: 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Copies of last three EPRs/EPBs or OPRs/OPBs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>).. If clearance is expired, you must obtain security memo from the Wing security manager. 6.) Current Fitness Test from myFitness (<i>Per DAFI 36-2905 – current within 12 months, handwritten scorecards are not accepted</i>). 7.) Letter(s) of recommendation (<i>optional</i>). 8.) If missing documents, memo to board president required stating reason why documents are missing.		
<i>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</i> Email subject will be in the same format.		
Conditions of Employment: Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. CNGBI 9601.01 and ANGI 36-7		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 26-104

Position: Commander

Position Description:

Will direct the financial management and contracting policy in support of the District of Columbia Air National Guard. Serve as the principal financial and contracting advisor and technical expert to the Wing Commander, Senior Management Staff, Commanders, and the Financial Management Board and Acquisition Planning Board. Function as the Assistant United States Property and Fiscal Officer for Air(Fiscal) under ANGI 36-2, the accounting station's Certification Officer under the provisions of the Certification Officers Act of 1996, and as an agent of the US Treasury for all ANG federal disbursements and the associated pecuniary liabilities thereof. Direct and monitor the development, compilation, review, and submission of the annual financial plan, and conversion financial plans on an as-required basis. Provide leadership to senior-level committees and task groups. Represent and speak on behalf of the Wing Commander and USPFO with regard to ANG Financial Management and Contracting issues with representatives of the National Guard Bureau, the Adjutant General's Department, other military components, state/local governments, businesses and other public/private groups, or organizations and persons having an interest in the financial programs of the Wing. Interpret, implement, and administer laws, procedures, regulations, and directives pertaining to various Air National Guard stand-alone, networked, or web-based financial and contracting systems, including Budget, Accounting, Entitlement Disbursing and Contracting. Serve as an agent of the US Treasury in the receipt, safeguarding, accountability, and disbursement of vendor payments, travel reimbursements, and pay entitlements in accordance with a wide variety of laws and precedents, including the Code of Federal Regulations, Comptroller General Decisions, DoD instructions, Air Force instructions and manuals, and Air National Guard instructions, manuals, and guidance. Direct budget formulation and execution through the use of an integrated financial management and reporting system. Direct the operation and maintenance of the local budget and accounting systems and interfaces with other management systems. Serve as the focal point for NGB on all Workday Program matters. Responsible for the administration of the Government Travel Card Program at the installation and dissimilar geographically separated units. Oversees the procurement of a wide variety of services, supplies, construction and architect and engineering. Researches, interprets, analyzes, and applies all regulations, business and industry practices, market trends, Government Accountability Office (GAO) and Comptroller General decisions, public law, case law, and precedents. Devises special terms, provisions, clauses, and conditions applicable to the solicitation and contract as required. Plans the overall approach to meet contracting program objectives for a variety of requirements with multiple complexities. Analyzes difficult/controversial contracting issues, determines, recommends and/or implements course of action which may depart from previous approaches for long-term contract performance or short-term contracts with extremely stringent time frames. Responsible for the overall management and control of the Quality Assurance Program (QAP) within the Comptroller Flight. Plan, assign, and supervise work to be accomplished by an organization consisting of employees in the grades of GS-09 to GS-11 and Active/Guard Reserve military grades up to Major, engaged in contracting, budgeting, accounting, payroll, or financial systems analysis. Perform other related duties as assigned.

Minimum Qualification Requirements:

1. Must have a Secret security clearance.
2. Must have Financial Management Certification Level 2 or DAWIA Level II Contracting/Army Advanced Contracting Professional Credential. Must be able to obtain Financial Management Level 3 certification within 2 years.
3. No record of conviction by a civilian court for offenses involving larceny, robbery, wrongful appropriation, burglary, or fraud.
4. Never received non-judicial punishment under the Uniform Code of Military Justice (UCMJ) for offenses involving acts of larceny, wrongful appropriation, robbery, burglary or fraud as defined in UCMJ Articles 121, 122, 129, and 132 or never been convicted by military courts-martial for these same offenses.

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| 5. If selectee does not currently hold AFSC 65F3, they must complete the required training/assignment criteria within 24 months of being assigned to the position to earn AFSC 65F3. |
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Eligibility Requirements:

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| <ol style="list-style-type: none">1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.3. Must meet all eligibility requirements in accordance with ANGI 36-101. |
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AGR Employment Points of Contact:
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AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil , 202-685-8813 (DSN 325-8813)
