

District of Columbia Air National Guard

AGR Announcement

26-125



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION H13WG.DCANG.APPLICATIONS@US.AF.MIL	OPENING DATE: 18 March 2026	CLOSING DATE: 19 April 2026
	Position Title: Ordnance Equipment Mechanic Max Grade: MSgt (E7) Min Grade: A1C (E3) AFSC: 2W0X1 Tour: Permanent	
Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer		AREA OF CONSIDERATION: GROUP III All members eligible for entry into DCANG.
Position Location: 113 th Maintenance Squadron Joint Base Andrews, MD 20762		
INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.		
AGR REQUIRED DOCUMENTS:		
1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Copies of last three EPRs/EPBs or OPRs/OPBs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>). If clearance is expired, you must obtain security memo from the Wing security manager. 6.) Current Fitness Test from myFitness (<i>Per DAFI 36-2905 – current within 12 months, handwritten scorecards are not accepted</i>). 7.) Letter(s) of recommendation (<i>optional</i>). 8.) If missing documents, memo to board president required stating reason why documents are missing.		
*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A Email subject will be in the same format.		
Conditions of Employment: <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. CNGBI 9601.01 and ANGI 36-7		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 26-125

Position: Ordnance Equipment Mechanic

Position Description:

Production Section is comprised of Precision Guided Munitions (PGM), Conventional Maintenance, Line-Delivery and Munitions Support Equipment Elements. Assembles/Disassembles, adjust configuration, performs maintenance/test & repair, handles and transports ammunition, rockets, unguided and guided weapons and countermeasures, demolition material, and other types of conventional ordnance such as 40MM, Cluster Bomb Units (CBU), Guided Bomb Units (GBU), general purpose bombs, aircraft canon ammunition, missile systems, decoys, countermeasures to include LUU series flares and dispensers for loading on aircraft based on Unit Committed Munitions List (UCML) and Wings training requirements. Independently troubleshoots electrical/mechanical faults of integrated systems by thoroughly analyzing operating trends. Perform Pre/Post Flight inspection and flight line return inspections. Assigns Weapon Stock Number (WSN) and records builds and teardowns of complete rounds in the accountable property system of record (APSR). Applies determined criteria utilizing fusing and arming systems; technical drawings; precision measuring tools and equipment; wiring diagrams; rigid specifications and close tolerances to examine ordnance systems using a variety of standard precision instruments, gauges and methods. Performs maintenance on electrical, pneumatic, and high pressure air tanks subsystems and assemblies. Configures Munitions Material Handling Equipment (MMHE) for mission support. Delivers in a safe configuration, MMHE/munitions between assembly/staging areas and aircraft parking ramps. Validates expenditure and movement documentation for munitions reconciliation and expenditure reporting. Performs and certifies, armament and support equipment serviceability inspections. Maintains and repairs MMHE for all work orders assigned to maintenance actions. Performs inspections on armament, support, and associated test equipment using a wide variety of processes and techniques. Troubleshoots electrical systems on support equipment for fault isolation IAW electrical wiring schematics, repairs/replaces as required. Repairs/rebuilds hydraulic braking systems and surge brake components on MMHE to include fabrication/bending/routing of brake lines. Prepares, maintains, and updates historical serviceability and maintenance records. Establishes and maintains bench stock and operational stock program. Interprets pilot deficiency reports for missile systems to independently establish repair procedures. Repairs, maintains, and tests functionality and interconnections of electromechanical servo systems, pneumatic, hydraulic, mechanical, and electric motor systems in missile and decoy platforms. Documents PGM serviceability in enterprise wide database Tactical Munitions Reporting System(TMRS) for equipment specialist review and trend data analysis. Coordinates with Air Logistics Complex (ALC) Special Program Offices(SPO) with Time Compliance Technical Order (TCTO) reporting, software/mapping updates and deficiency reporting. (35%) Materiel Section is comprised of Operations, Inspections and Stockpile Management Elements. Manages allocations, stock levels, inventories, requisitions, and disposition of munitions. Validates, maintains, and provides security of accountable/auditable records. Ensures segregation of duties is maintained both physically and within the accountable property system of record (APSR). Manages excess munitions program. Coordinates scheduling of complete, custody, special munitions inventories and compiles inventory adjustment packages as required. Notifies the Munitions Accountable Systems Officer (MASO) and munitions supervision of information or data suggests mismatches, negligence, fraud, or theft involving munitions accountability. Implements forecasting and allocation procedures for munitions levels. Coordinates with the Munitions Inspection and Storage/ Handling Elements prior to requisitioning assets for inclusion in the Master Storage Plan. Establishes and maintains the munitions inspection program; approved marking, packaging, and seals; shelf and service life monitoring program; and certifies munitions residue for all munitions assets. Manages and maintains munitions storage area infrastructure and facilities, vehicles, and equipment to ensure mission support. Stores bulk stock and operationally configured or built-up munitions. Conducts and documents a 100-percent movement validation of all direct-input and remote-input physical movements against processed munitions transactions. Prepare and schedule munitions for shipment. Develops, maintains, and utilizes a Master Storage Plan. Ensures utilization of storage capacity, manages Net Explosive Weight (NEW), Quantity-Distance (QD), explosive compatibility, security, and preserves munitions assets. (30%) The Systems Section is comprised of Munitions Control, Combat Plans, Mobility & Training and Plans & Scheduling Elements.

Coordinates with munitions elements, weapons expediter, flight-line expediter, maintenance activities, and base support agencies to ensure effective flow of information, scheduling, and use of available resources. Reports statuses for the Nuclear Certified Equipment Program. Directs, coordinates, and monitors scheduled and unscheduled munitions maintenance operations in the appropriate automated system. Collects information on the status of all explosives operations, makes proper notifications, and directs actions to be taken in response to emergency and contingency actions. Develops, maintains, coordinates, and integrates Emergency Action Checklists with outside agencies. Manages keys and high security lock program. Maintains maps of the storage area, primary and alternate explosives routes, and sited explosives locations. Schedules, coordinates and maintains inspection results with outside agencies of all real property. Directs physical counts of flight-line munitions as necessary to resolve expenditure conflicts. Develops and administers combat plans, mobility packages and training programs serving as a point of contact for maintenance planning, forecasting, and scheduling for live, inert, and dummy munitions, non-powered munitions support equipment, handling equipment, and facility inspection requirements. Oversees munitions training programs, implements training standards, and develop local policies, procedures, and training plans for Munitions Supervision. Develops and maintains munitions portion of the Base Support Plan, Expeditionary Site Plan, and Munitions Employment Plan. Tracks work-order completion actions, awaiting maintenance/parts and TCTO programs. Coordinate with Quality Assurance for review of all TCTOs, mission critical list, modifications, retrofits, and alterations. Authorize the performance of maintenance by assigning a job control number and initiating a work orders. Reviews aircraft time change requirements to maintain a quarterly rolling forecast and a weekly schedule to manage workload against available resources. (25%) Maintains hazardous waste and material according to applicable directives. Coordinates commercial or organic movement hazardous material munitions or related assets through the Traffic Management Office. (10%) Performs other duties as assigned.

Minimum Qualification Requirements:

1. Must have a Secret security clearance.
2. Must hold AFSC listed.

Eligibility Requirements:

1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil, 202-685-8813 (DSN 325-8813)