

# District of Columbia Air National Guard

## AGR Announcement

### 26-137



<p><b>APPLICATION MUST BE FORWARDED TO:</b></p> <p><b>IN ORDER TO RECEIVE CONSIDERATION</b>  <a href="mailto:I13WG.DCANG.APPLICATIONS@US.AF.MIL">I13WG.DCANG.APPLICATIONS@US.AF.MIL</a></p>	<b>OPENING DATE:</b> 15 April 2026	<b>CLOSING DATE:</b> 17 May 2026
	<b>Position Title:</b> Maintenance Operations Center Superintendent <b>Max Grade:</b> SMSgt (E8) *pending controlled grade availability <b>Min Grade:</b> MSgt (E7) <b>AFSC:</b> 2AXXX, 2RXXX, 2WXXX <b>Tour:</b> Permanent	
	<b>Appointment Status</b> <input checked="" type="checkbox"/> <b>Enlisted</b> <input type="checkbox"/> <b>Officer</b>	
<b>Position Location:</b> 113 <sup>th</sup> Maintenance Operations Flight Joint Base Andrews, MD 20762	<b>AREA OF CONSIDERATION: GROUP III</b> All members eligible for entry into DCANG.	
<b>INSTRUCTIONS FOR APPLYING:</b> This office will <b>NOT</b> accept mailed applications. <b>You must send applications electronically.</b> <b>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</b>		
<b>AGR REQUIRED DOCUMENTS:</b>		
1.) NGB 34-1 ( <i>dated Nov 2013</i> ) Application for AGR Position. <a href="https://www.ngbpmc.ng.mil/Forms/NGB-Form/">https://www.ngbpmc.ng.mil/Forms/NGB-Form/</a> 2.) Copies of last three EPRs/EPBs or OPRs/OPBs. 3.) Resume ( <i>any format</i> ). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only ( <i>must be dated within 60 days</i> ).. If clearance is expired, you must obtain security memo from the Wing security manager. 6.) Current Fitness Test from myFitness ( <i>Per DAFI 36-2905 – current within 12 months, handwritten scorecards are not accepted</i> ). 7.) Letter(s) of recommendation ( <i>optional</i> ). 8.) Official military biography with photograph. 9.) If missing documents, memo to board president required stating reason why documents are missing.		
<p><b>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</b>  <b>Email subject will be in the same format.</b></p>		
<b>Conditions of Employment:</b> <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
<b>Evaluation Process:</b> Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. <b>Incomplete applications will not be considered.</b> It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
<b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. <a href="#">CNGBI 9601.01</a> and <a href="#">ANGI 36-7</a>		



# The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

<b>Announcement Number:</b> 26-137
<b>Position:</b> Maintenance Operations Superintendent
<p><b>Position Description:</b></p> <p>The MOC Superintendent is the senior enlisted leader responsible for the overall management, leadership, and mission effectiveness of the Maintenance Operations Center. They serve as the primary advisor to the Maintenance Operations Flight Commander on all MOC-related matters and are directly responsible for the training, professional development, and performance of all assigned MOC Controllers and NCOICs. The Superintendent ensures the MOC is properly manned, equipped, and trained to provide uninterrupted 24/7 command and control for the entire Maintenance Group. Directly supervise the MOC NCOICs (Shift Leads) and manage the entire enlisted force assigned to the MOC. Manage the section's enlisted manning, including shift schedules, leave, and TDYs, to ensure 24/7 coverage is always maintained. Oversee the section's enlisted performance management, serving as the senior rater for MOC personnel and managing EPRs, awards, and disciplinary actions. Champion the professional development of MOC controllers. Own and validate all MOC processes and procedures. This includes the periodic review, validation, and updating of all Quick Reaction Checklists (QRC) and local Standard Operating Procedures (SOP). Act as the final authority on the interpretation of MOC-related directives and checklists. Conduct quality assurance reviews of MOC logs and reports to ensure accuracy, completeness, and compliance with established standards. Manage the MOC's comprehensive training program. This includes overseeing the initial qualification training for all new controllers and ensuring recurring training is completed. Maintain the section's certification program, ensuring all controllers are certified and remain proficient in all required positions. Coordinate with external agencies (e.g., Command Post, Airfield Management) to conduct joint training on emergency procedures. Serve as the ultimate escalation point for complex or contentious coordination issues that cannot be resolved at the controller level. Brief Maintenance Group leadership on the status of MOC operations, manning, and any significant issues impacting the section. Represent the MOC in high-level maintenance and operational planning meetings. Performs other duties as assigned.</p>
<p><b>Minimum Qualification Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Must have a Secret security clearance.</li> <li>2. Must hold AFSC listed.</li> </ol>
<p><b>Eligibility Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.</li> <li>2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.</li> <li>3. Must meet all eligibility requirements in accordance with ANGI 36-101.</li> </ol>
<p><b>AGR Employment Points of Contact:</b></p> <p>AGR NCOIC: MSgt Victoria McNamara, <a href="mailto:Victoria.McNamara@us.af.mil">Victoria.McNamara@us.af.mil</a>, 202-685-8813 (DSN 325-8813)</p>