

District of Columbia Air National Guard

AGR Announcement

26-157



<p>APPLICATION MUST BE FORWARDED TO:</p> <p>IN ORDER TO RECEIVE CONSIDERATION I13WG.DCANG.APPLICATIONS@US.AF.MIL</p>	OPENING DATE: 2 June 2026	CLOSING DATE: 16 June 2026
	Position Title: Comptroller Flight Senior Enlisted Leader Max Grade: SMSgt (E8) Min Grade: MSgt (E7) AFSC: 6F071 Tour: Permanent	
	Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer	
Position Location: 113 th Comptroller Flight Joint Base Andrews, MD 20762	AREA OF CONSIDERATION: GROUP II Current DCANG members.	
INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.		
AGR REQUIRED DOCUMENTS:		
<ol style="list-style-type: none"> 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Copies of last three EPRs/EPBs or OPRs/OPBs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>).. If clearance is expired, you must obtain security memo from the Wing security manager. 6.) Current Fitness Test from myFitness (<i>Per DAFI 36-2905 – current within 12 months, handwritten scorecards are not accepted</i>). 7.) Letter(s) of recommendation (<i>optional</i>). 8.) If missing documents, memo to board president required stating reason why documents are missing. 		
<p>*All documents must be consolidated into a single pdf file. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A</p> <p>Email subject will be in the same format.</p>		
Conditions of Employment: <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. CNGBI 9601.01 and ANGI 36-7		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 26-157
Position: Comptroller Flight Senior Enlisted Leader
<p>Position Description:</p> <p>The primary purpose of this position is to perform duties as Senior Enlisted Leader of the 113th Comptroller Flight. Provides vital leadership and management experience organizing, equipping, and training the 113th Comptroller Flight. Supports the 113th Comptroller Flight Commander's abilities to make decisions in a timely manner. Provides guidance, advice and training to subordinate military and civilian personnel in all phases of the 113th Comptroller Flight. Resolves complex problems, develops and revises travel, pay, budget, and accounting procedures. When appropriate, prepares briefs for presentation for the Comptroller and Wing level leadership. Coordinates with the Defense Finance & Accounting Service (DFAS), 316th CPTS (Comptroller Squadron), NGB FM, and local Human Resource department to develop guidance and policy on matters pertaining to the 113th Comptroller Flight. Provides oversight to the 113th Comptroller Flight as a customer service liaison, thus ensuring quality processes are in place to meet the needs of all internal, and external customers, which involve DFAS, other AF bases, other National Guard bases, commercial vendors, and members. Monitors the continuous improvement of the travel, pay, budget, and accounting service functions. Independently plans, coordinates, conducts or participates in special projects or studies as directed. Ensures that highly complex accounting processes are coordinated between competing interests and priorities. Performs other duties as assigned.</p>
<p>Minimum Qualification Requirements:</p> <ol style="list-style-type: none"> 1. Must have a Secret security clearance. 2. Must hold AFSC listed. 3. Must be current DCANG member. 4. Must have Financial Management Certification Level 2. Must be able to obtain Financial Management Level 3 certification within 2 years.
<p>Eligibility Requirements:</p> <ol style="list-style-type: none"> 1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible. 2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group. 3. Must meet all eligibility requirements in accordance with ANGI 36-101.
<p>AGR Employment Points of Contact:</p> <p>AGR NCOIC: MSgt Victoria McNamara, Victoria.McNamara@us.af.mil, via TEAMS (730) 323-7028</p>