



District of Columbia National Guard

Accelerated Hiring Announcement

Title 32 Dual Status Technician

DC-AHA-AF-25-014



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION mauro.pina.3@us.af.mil	OPENING DATE: 21 AUGUST 2025	CLOSING DATE: 04 SEPTEMBER 2025
	Position Title: Hazmat Specialist Min Grade: Amn/E-2 Max Grade: SSgt/E-5 AFSC: 2S031 GRADE: GS-2001-09	
	AREA OF CONSIDERATION: GROUP 2 Current military members (Traditional/AGR/DS) within the (DCANG) (DCARNG)	
Position Location: 113 th LRS Joint Base Andrews MD	NOTE: This position is subject to provisions of the DoD Priority Placement Program.	
INSTRUCTIONS FOR APPLYING: You must send applications electronically to the email addresses listed below. REQUIRED DOCUMENTS: <ol style="list-style-type: none">1. On your resume, please highlight your specialized experience. Ensure you include "from (mm/yy)" and "to (mm/yy)" dates along with a description of your relevant experience.2. Current SF-50 (if applicable).3. Documentation substantiating DCANG military affiliation and rank.4. Please submit completed packages to: SMSgt Mauro Piña Comm (240) 857-3881 mauro.pina.3@us.af.mil		
MINIMUM EXPERIENCE: An applicant must have a validated understanding of the basic principles and concepts of the occupational series and grade. <ul style="list-style-type: none">• Experience, education or training involving administration of supply management.• Experience, education or training involving cataloging, packaging and distribution.• Experience, education or training involving other work which provided the applicant with a general knowledge of one or more aspects of the supply field.• Experience using computer and automation systems.• Experience, education or training involving a combination of technical or administrative supply work (such as a combination of inventory management and contract administration when supply knowledge is the paramount requirement).		

Announcement Number: DC-AHA-AF-25-014

Position: Hazmat Specialist

SPECIALIZED EXPERIENCE:

1-year specialized experience equivalent to at least the next lower grade. Demonstrated ability researching documents or other resources to coordinate inventory requirements. Knowledge of stock levels, inventory, shipping, receiving, requisitioning and requirements of supplies and equipment. Experience involving the control of supply stocks and accounting for equipment. Knowledge of supply management, cataloging, maintenance, and disposal procedures. Experience which required person-to-person contacts to convey information and ability to compile reports, letters, memoranda, etc. Demonstrated experience with cost estimates, budgets, or funding management. Experience conducting extensive and exhaustive searches for required information; reconstruct records for complex supply transactions; and/or provide supply operations support for supply activities.

EDUCATION REQUIREMENTS:

No education required.

Position Description:

(1) Manages, controls, oversees, coordinates and implements the base HAZMAT Pharmacy program and function. Provides day-to-day management and oversight of assigned personnel and monitors daily HAZMAT operations and activities. Reviews computer-generated listings; coordinates office budget requirements; and provides work assignment, guidance, and direction to lower-graded personnel. Coordinates with a variety of functional elements, personnel, and off-base contacts to accomplish assigned mission. Serves as a technical advisor to the Wing Commander regarding the hazardous materials program and issues; and serves as a member of the HAZMAT Planning Team, the Environmental Protection Committee, and as an advisor to the base Safety Counsel.

(2) Identifies new HAZMAT and customer requirements. Controls IEX-coded materials, processes and approves customer requests, enrolls new customers, requisitions hazardous materials, performs research, verifies data, etc. Receives, issues, stores, and ships hazardous materials. Determines storage requirements, arrangement of materials, and space utilization required. Use safe and secure storage and distribution practices to ensure maximum protection of workforce personnel and the environment. Processes approvals, rejects, denials, waivers, or terminations; and provides interchangeable or substitute stock items. Utilizes the Government Purchase Card (GPC) for all local purchase requirements and performs a monthly reconciliation of all purchases and expenditures. Manages shop excess, performs shelf-life inspections, coordinates stock level adjustments, and distributes inventory listings to appropriate users. Develops, replenishes, and monitors stock levels. Maintains listing of partially consumed hazardous materials or “free issue” items. Stocks, inventories, and tracks deployable HAZMAT kits before and after deployments. Maintains accountability of hazardous materials owned by visiting units. Assists in the identification of less hazardous materials. Develop specialized purchase procedures for the purchase of hazardous materials in smaller quantities, to provide short lead time for deliveries, and to reconsider economic order quantities. Coordinates base-wide pick-up and delivery of hazardous materials.

(3) Serves as the HAZMAT systems administrator utilizing the Standard Base Supply System (SBSS), Enterprise Supply Solution (ESS), Environmental Management Information System (EMIS), and Enterprise Environmental Safety Occupational Health-Management Information System (EESOH-MIS) to manage and update HAZMAT inventory data. Authorizes exceptions to user authorizations. Monitors and authorizes upgrades to EMIS, HMIS, EESOH-MIS, and/or to the network server. Authorizes access to the HAZMAT tracking system and provides backup to the EMIS or EESOH-MIS database. Research EESOH-MIS master library database and queries the AF HAZ tracking system for MSDS information. Maintains the base Material Safety Data Sheets (MSDS) library and the 3952 databases; and obtains required HAZMAT information utilizing the Internet, as required. Trains personnel regarding the use of enhancements to the Depot Maintenance-Hazardous Material Management System and trains personnel regarding HAZMAT communication requirements. Manages the HAZMAT/ODS (Ozone Depletion System) tracking system and records maintenance data as required. Tracks hazardous materials for deployment and redeployments.

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Position Description Cont:

- (4) Develops base regulations and operating instructions and procedures involving hazardous material requirements and processes in accordance with Federal, State, and military regulations, guidelines, and instructions. Advises customers and assigned personnel of specialized or new HAZMAT policies, practices, and requirements. Reviews proposed regulation revisions and submitted changes to initiating offices/agencies, as required. Ensures that all affected organizations and personnel are aware of new regulations, requirements, or guidelines.
- (5) Develops and conducts HAZMAT training to managerial, supervisory, and base personnel. Develops lesson plans, course materials and schedules and conducts training.
- (6) Conducts worksite visits, identifies customer concerns, and determines materials usage. Makes recommendations to improve customer service and provides follow-up as required.
- (7) Gathers and compiles information for reports to Federal, State, USAF, and/or ANG agencies regarding program status, HAZMAT item status, compliance issues, budget information, etc.
- (8) Performs other duties as assigned.