



District of Columbia Air National Guard

AGR Announcement

18-389



<p>APPLICATION MUST BE FORWARDED TO:</p> <p>IN ORDER TO RECEIVE CONSIDERATION NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL</p>	<p>OPENING DATE: 9 Sept 2018</p>	<p>CLOSING DATE: 10 Oct 2018</p>
	<p>Position Title: Intel Operations Specialist Max Grade: MSGT (E7) Min Grade: TSGT (E6) Promotable AFSC: 1N071</p>	
	<p>Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer</p>	
<p>Position Location: 113th Operations Support Squadron Joint Base Andrews, MD</p>	<p>AREA OF CONSIDERATION: GROUP III All individuals eligible for entry into the DCANG</p>	

INSTRUCTION FOR APPLYING:

This office will **NOT** accept mailed applications. **You must send applications electronically.** **Failure to submit all required documents as outlined below will result in your application not being considered for employment.**

AGR REQUIRED DOCUMENTS:

- 1.) NGB 34-1 (*dated Nov 2013*) Application for AGR Position. <http://www.ngbpd.c.dcmil/forms.htm>
- 2.) Copies of the last three EPRs.
- 3.) Resume (*any format*).
- 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).
- 5.) Individual Personnel (RIP) from vMPF only (*must be dated within 60 days*).
- 6.) Current Fitness Test from AFFMS II (*Per AFI 36-2905 – current within 12 months*).
- 7.) Security Clearance verification memorandum (*Do not submit a JPAS print out*).
- 8.) Letter(s) of recommendation (*optional*).

***All documents must be consolidated into a single pdf. File. DO NOT put in PDF Portfolio format. Send applications in the following format: MVA number, Rank, last name, First name, Middle Initial. Ex: 18-100 – SSGT DOE, JOHN A**

***Any documents with SSN must have the SSN redacted (Blacked-out).**

Conditions of Employment:

National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.

Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.

Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. **Incomplete applications will not be considered.** It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614.

http://www.ngbpd.c.dcmil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7

<http://www.ngbpd.c.dcmil/publications.htm>



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 18-389

Position: Intel Operations Specialist

Brief Description of Duties: Depending on rank of individual selected, member will serve as Flight Superintendent or Non-Commissioned Officer in Charge of the Intelligence Operations Team. Superintendent will conduct force management tasks and provide administrative guidance for all flight members. As NCOIC of the Intelligence Operations, selectee will manage all full-time intelligence activities in coordination with the team Chief of Intelligence Operations. He/she will ensure management of four elements, including intelligence support to F-16 training and operations, support to the Aerospace Control Alert mission, support to 201st AS VIP Airlift training and operations, and oversight of internal Intelligence Training. He/she will also act as the Senior Enlisted Operations Intelligence Analyst and a lead Intelligence Trainer. In these roles, he/she supports all aspects of Air Force operations by discovering, collating, analyzing, evaluating and disseminating intelligence information. Produces all-source intelligence, situation estimates, adversarial nation, terrorist, insurgent threat studies, and other intelligence reports and studies. Advises commanders on force protection and intelligence information for US and Partner Nations. Conducts intelligence debriefings of US and allied military personnel involved in combat operations. Prepares mission reports. Conducts intelligence training. Instructs military personnel on collecting and reporting requirements and procedures, recognition techniques, and assessing offensive and defensive weapon system capabilities. Assists SERE (Survival Evasion Resistance and Escape) and Aircrew Flight Equipment personnel in training personnel recovery and code of conduct, when necessary. Collates intelligence and operations materials, and assembles final products for mission briefing, study, and use. Produces intelligence materials. Prepares, maintains, and presents intelligence displays, reports and briefings. Discovers, compiles, evaluates, researches, analyzes, and disseminates intelligence information. Establishes intelligence collection requirements. Identifies and establishes unit requirements for intelligence reference materials and maintains intelligence reference files and automated intelligence databases. Uses intelligence automated data systems to store, retrieve, display, and report intelligence information. Performs support to mission planning and execution. Provides tailored collections planning, threat analysis, and intelligence expertise necessary to develop detailed mission plans for air, space, cyberspace and special operations. Provides current situational awareness and Intelligence, Surveillance and Reconnaissance (ISR) management for the accomplishment of the Air Tasking Order (ATO) Analyzes intelligence to support military operations. Assists in the performance of, targeting functions to include target development, weaponeering, force application, mission planning, and combat assessment. Understands and integrates Intelligence, Surveillance, and Reconnaissance (ISR) operations into training and operations for intelligence members and aircrew. Demonstrates knowledge of technical capabilities and experience with ISR collection platforms and their associated ISR Processing, Collection, Processing and Exploitation, Analysis and Production, and Dissemination (PCPAD) process. Support to Force Protection (FP). Provides FP intelligence support to commanders and their staffs through all source intelligence products and briefings, focusing on human threat capabilities, tactics, trends, courses of action and ongoing threats in the unit's Area of Interest or Area of Responsibility. Analyzes incoming intelligence for FP value and impact. Ensures FP is addressed in current intelligence briefings, pre-mission, and pre-deployment briefings. Provides guidance for unit-level FP-related intelligence external and internal training. Participates in the installation-level Threat Working Group (TWG). Develops realistic human threat scenarios for exercises. Responsible for providing FP for at-home, in-transit, and deployed units. Perform other duties as assigned.

Qualifications:

1. Must currently possess and be able to retain a TOP SECRET/SCI security clearance.
2. Must Be AFSC Qualified. AFSC: 1N071

Eligibility Requirements:

1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
2. Prior to entry into the AGR Program, member must be medically cleared by the 113th MDG.
3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

HR Specialist: SSgt Shailah Florvil, shailah.florvil.mil@mail.mil /202-685-8813 (DSN 325-8813)

AGR Manager: SMSgt Adrienne Wilson, adrienne.l.wilson.mil@mail.mil /202-685-9925 (DSN 325-9925)