



# District of Columbia Air National Guard

## AGR Announcement

### 19-308



<p><b>APPLICATION MUST BE FORWARDED TO:</b></p> <p><b>IN ORDER TO RECEIVE CONSIDERATION</b>  <a href="mailto:NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL">NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL</a></p>	<p><b>OPENING DATE:</b> 30 Oct 2018</p>	<p><b>CLOSING DATE:</b> 16 Nov 2018</p>
<p><b>Position Location:</b> 113th Wing Joint Base Andrews, MD</p>	<p><b>Position Title:</b> Command Chief  <b>Max Grade:</b> CMSgt (E9) *Control Grade Available*  <b>Min Grade:</b> CMSgt (E9)  <b>AFSC:</b> Any  <b>Appointment Status</b>  <input checked="" type="checkbox"/> <b>Enlisted</b>   <input type="checkbox"/> <b>Officer</b></p>	
<p><b>INSTRUCTION FOR APPLYING:</b></p>		
<p>This office will <b>NOT</b> accept mailed applications. <b>You must send applications electronically.</b> <b>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</b></p> <p style="text-align: center;"><b>AGR REQUIRED DOCUMENTS:</b></p> <ol style="list-style-type: none"> <li>1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. <a href="http://www.ngbpcdc.ngb.army.mil/forms.htm">http://www.ngbpcdc.ngb.army.mil/forms.htm</a></li> <li>2.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).</li> <li>3.) Resume (Military Resume).</li> <li>4.) Individual Personnel (RIP) from vMPF only (<i>must be dated within 30 days</i>).</li> <li>5.) Current Fitness Test from AFFMS II (<i>Per AFI 36-2905 – current within 12 months</i>).</li> <li>6.) Security Clearance verification memorandum (<i>Do not submit a JPAS print out</i>).</li> <li>7.) Letter of recommendation from respective Group Commander.</li> <li>8.) Letter of intent.</li> <li>9.) Current 113th Wing AGR and Technician applicants must enclose a “Statement of Release.” The statement may be included in Commander’s recommendation / endorsement letter.</li> </ol> <p><b>*All documents must be consolidated into a single pdf. File. DO NOT put in PDF Portfolio format. Send applications in the following format: MVA number, Rank, last name, First name, Middle Initial. Ex: 18-100 – SSGT DOE, JOHN A</b>  <b>*Any documents with SSN must have the SSN redacted (Blacked-out).</b></p>		
<p><b>Conditions of Employment:</b>  <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.  <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.          If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.</p>		
<p><b>Evaluation Process:</b> Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. <b>Incomplete applications will not be considered.</b> It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.</p>		
<p><b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614.  <a href="http://www.ngbpcdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf">http://www.ngbpcdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf</a> and ANGI 36-7  <a href="http://www.ngbpcdc.ngb.army.mil/publications.htm">http://www.ngbpcdc.ngb.army.mil/publications.htm</a></p>		



# The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

<b>Announcement Number:</b> 19-308
<b>Position:</b> Command Chief
<b>Brief Description of Duties:</b> Maintain liaison with the Wing Commander, Wing Staff, and State CCM. Responsible for advising commanders and staff on mission effectiveness. Advises the Wing Commander on quality-of-life issues and concerns of the enlisted force, takes action to address shortfalls or challenges. Advise the Wing Commander concerning awards, decorations, and recognition programs. Provide advice and counsel on enlisted issues to Commanders, Chiefs, and other senior leaders. Build strong relationships and establish a close rapport with Wing key leadership. Attend Wing level planning meetings as the enlisted representative. Attend unit functions, enlisted councils and promotion ceremonies. Functional manager of 113 Wing Group Superintendents, Wing First Sergeant Programs and enlisted councils; selects deployed First Sergeants. Coordinate and promote enlisted force/professional development. Advise and assist in the Wing HRA selection process. Understand and participate in the Wing force management plan concerning enlisted members. Ensure promotion ceremonies are accomplished. Regularly visit Airmen, to include traveling to geographically separated units/elements. Interact with sister service counterparts. Perform other duties as required/directed by their commander. Performs other duties as assigned.
<b>Qualifications:</b> <ol style="list-style-type: none"><li>1. Must currently possess and be able to retain a SECRET security clearance.</li><li>2. Must Be AFSC Qualified.</li><li>3. Prior to assignment as a CCM, military technician and AGR personnel must serve at least 12 months in a specialty that is compatible with their full-time UMD position (i.e., immediately prior to appointment as a CCM). This condition is not waivable.</li><li>4. Must have scored 80 or above on last two fitness tests, or 90 or above on most recent fitness test, no failure on any portion within the last 12 months.</li><li>5. Must agree to serve tenure of no less than 3 years after selection.</li><li>6. Must be exceptionally well qualified with a broad breadth of experience and significant supervisory/leadership experience.</li><li>7. Have the ability to write and speak clearly and distinctly.</li><li>8. Must have a physical appearance and military image in all uniform combinations that meets the highest standards expected only of the most dedicated professional CMSgt.</li><li>9. Must be financially stable with no record of Government Credit Card misuse.</li><li>10. Applicant should have completed the ANG Chief's Executive Course.</li><li>11. Must complete an associate degree or higher from a nationally or regionally accredited institution.</li></ol>
<b>Eligibility Requirements:</b> <ol style="list-style-type: none"><li>1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.</li><li>2. Prior to entry into the AGR Program, member must be medically cleared by the 113th MDG.</li><li>3. Must meet all eligibility requirements in accordance with ANGI 36-101.</li></ol>
<b>AGR Employment Points of Contact:</b> HR Specialist: SSgt Shailah Florvil, <a href="mailto:Shailah.Florvil.mil@mail.mil">Shailah.Florvil.mil@mail.mil</a> /202-685-8813 (DSN 325-8813)