## District of Columbia Air National Guard

### AGR Announcement

**20-403**

<table>
<thead>
<tr>
<th>Application MUST BE FORWARDED TO:</th>
<th>OPENING DATE: 18 June 2020</th>
<th>CLOSING DATE: 20 July 2020</th>
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<tbody>
<tr>
<td>IN ORDER TO RECEIVE CONSIDERATION</td>
<td>Position Title: Deployment and Distribution OIC</td>
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<td><a href="mailto:NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL">NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL</a></td>
<td>Max Grade: Maj (O4) Control Grade Available</td>
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<td>Min Grade: Capt (O3)</td>
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<td>Must be AFSC: Any AFSC, must retrain to 21R3</td>
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<td>Appointment Status [X] Officer</td>
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### Position Title:
Deployment and Distribution OIC

### Max Grade:
Maj (O4) Control Grade Available

### Min Grade:
Capt (O3)

### Must be AFSC:
Any AFSC, must retrain to 21R3

### Position Location:
113th Logistics Readiness Squadron
Joint Base Andrews, MD

### AREA OF CONSIDERATION:
GROUP III
All individuals eligible for entry into the DCANG

### INSTRUCTIONS FOR APPLYING:
This office will **NOT** accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.

### AGR REQUIRED DOCUMENTS:
2. Copies of last three EPRs / five OPRs.
3. Resume *(any format).*
4. 3 References on a separate sheet of paper with email address and additional point of contact number(s).
5. Report of Individual Personnel (RIP) from vMPF only *(must be dated within 60 days).* If clearance is expired you must obtain security memo from the Wing security manager.
6. Current Passing Fitness Test from AFFMS II *(Per AFI 36-2905 – current within 12 months).*
7. Letter(s) of recommendation *(optional).*
8. If missing documents, memo to board president required stating reason why documents are missing.

*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A*

### Email subject will be in the same format.

### Conditions of Employment:
National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.

Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.

### Evaluation Process:
Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.

### Equal Employment Opportunity:
All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization.

Announcement Number: 20-403
Position: Deployment and Distribution OIC

Brief Description of Duties: Integrates the spectrum of the logistics readiness processes within the operational, acquisition, and wholesale environments. The major logistics competencies and proficiencies including the competencies of Deployment, Distribution and Transportation, Supply Management, and proficiencies of Fuels Management, Transportation (Air or Ground), Vehicle Management, Life Cycle Logistics, and Logistics Plans.

Duties and Responsibilities:

1. Supply. Directs materiel management operations to include direction and management of retail or wholesale supply activities. Included are environmental compliance and inventory management. Determines, computes, and analyzes current and projected materiel requirements; applies authorizations and allowances; establishes and maintains non-demand based stock levels; manages asset positioning; inspects, reviews, and evaluates work methods and procedures. Ensures accountability is maintained for supplies, equipment, Nuclear Weapons Related Materiel (NWRM), War Reserve Materiel (WRM) and Mechanized Materiel Handling Systems (MMHS). Determines effectiveness of functional data systems. Manages assigned information systems and applies approved standards and criteria to ensure proper implementation, operation, and results. Develops plans, programs, policies and procedures to manage 8 materiel management activities, including analysis, determination and computation of requirements, asset serviceability and shelf life management, plans for mission changes facility requirements, equipment allowances, and materiel accounting. Executes working capital fund and determines budget requirements. Provides guidance on handling of readiness materiel stocks, including location, type of storage, protection, security, and quality control.

2.2.1. Supply Chain. The DoD supply chain is a global network that provides materiel, services, and equipment to the joint force. The fundamental goal of the supply chain is to understand the requirements, maximize force readiness and optimize the allocation of joint resources. The functional capabilities that contribute to the DoD supply chain include management of supplies and equipment, inventory management, repair chain, management of global supplier networks, and assessment of global requirements, resources, capabilities, asset disposal and risks. The DoD’s supply chain responsiveness and reliability affects the readiness and capabilities of US military forces and is critical to the overall success of joint operations.

2.1.2. Supply Chain Management. Supply chain management involves identification and coordination of requirements, planning and synchronizing joint supply activities throughout DoD, and managing key global suppliers to support Combatant Commander requirements. Critical elements of supply chain management include understanding and prioritizing requirements; visibility of forces as they maneuver, identifying mission-essential weapon systems and equipment; visibility of materiel moving through the distribution pipeline; ability to accurately forecast demands for sustainment; and prioritization of supply tasks in the area of responsibility (AOR). Operational planners can work with logistics planners to optimize supply chain operations and identify requirements to providers. Planners identify mission priorities, assess risks, and plan for the protection of the supply chain in the operational theater. Additional responsibilities include planning for secure storage and disposition of hazardous materials, planning to retrograde material and equipment, and establishing Joint Logistics Enterprise visibility of materiel requirements.

2.1.3. Supply Chain Areas. Joint logisticians must integrate all three areas of the DoD supply chain: managing supplies and equipment, managing inventory, and managing global supplier networks to provide responsive supply operations.

2.2. Vehicle Management. Directs vehicle management operations to include coordination of vehicle and equipment requirements, allocations, priorities, and warranty repairs. Evaluates quality of operator care and maintenance. Determines operational requirements and specifications including reliability, maintainability, and standardization for facilities, vehicles and materiel handling equipment. Develops policies and procedures for the administration of vehicle accidents and abuse programs. Collects and analyzes data on vehicle operations and maintenance. Manages compliance with Air Force energy objectives for leased and Air Force owned ground
2.3. Fuels. Directs fuels operations including environmental compliance and inventory management of ground fuel, aviation fuel and cryogenics. Determines petroleum provisions, computes and analyzes current and projected petroleum and cryogenic requirements; computes, establishes and maintains stock levels to meet peacetime and wartime requirements; manages fuel received from pipeline, tank trucks, rail cars, and marine vessels. Manages fuel dispensing systems, fuel storage facilities, cryogenic storage and production, and sample and test fuel samples. Develops and plans procedures to manage fuel activities including system design, plans for mission changes, facility requirements, equipment allowance, required reporting and accounting. Interprets fuels directives. Inspect, reviews and evaluates work methods and procedures. Resolves problems related to commander, staff and operating units on peacetime, wartime and contingency fuels support. Coordinates with elements of DoD and other governmental organizations to assure support to customers.

2.4. Life Cycle Logistics. Directs acquisition/life cycle logistics activities. Plans for and manages systems, subsystems, and equipment throughout their life cycle, including integrated logistics support activities and modernization/obsolescence planning. Develops, initiates, integrates, and manages all logistics actions associated with life cycle management of weapon systems, subsystems, and equipment. Serves as logistics focal point throughout the system’s life cycle. Formulates logistics requirements for weapon systems.

2.5. Transportation. Directs Transportation operations to include managing cargo distribution functions including receiving, inspecting, tracing, tracking, packaging, and shipping of supplies, NWRM, equipment, and war readiness spares. Responsible for logistics pipeline management and time-sensitive delivery of materiel in support of peacetime, contingency, and wartime operations. Maintains in-transit visibility for shipments of personal property, passengers, supplies and equipment.

2.5.1. Ground Transportation. Responsible for the safe and efficient transportation of personnel and cargo within and between installations in support of daily and contingency operations. Resolves problems related to shipment staging, safety, and fire hazards. Manages shipment storage space utilization and develops and maintains a shipment storage facility and mechanized material handling equipment modernization program to include maintenance, future upgrades, and working stock requirements. Determines readiness requirements, including emergency supply support plans, tactical and strategic movement of personnel, materiel, and units. Schedules and coordinates movement of cargo, personnel, and personal property by commercial or military modes using systems that interface with defense total asset visibility systems. Uses In-Transit Visibility (ITV) systems. Coordinates with elements of DoD and other governmental organizations to assure support to customers. Ensures proper allocation and effective use of transportation resources. Establishes and administers an effective packaging and preservation program. Evaluates movement forecasts and flow of personnel and cargo into the transportation system, movement capabilities, and efficiency of modes used.

2.5.2. Air Transportation. Directs aerial port operations including management of fixed and mobile air terminals through various sub-processes to include: Fleet Services, Aerial Delivery, Passenger Terminals, Freight, and Air Terminal Operations. Coordinates transportation support requirements and capabilities with other agencies using DoD and USAF logistics, transportation, and ITV systems. Evaluates movement forecasts and flow of personnel and cargo into the most efficient mode of the Defense Transportation System.

2.6. Logistics Plans. Directs peacetime, contingency, and wartime logistics planning operations including deployment command and control, Logistics Readiness Centers, Combat Support Center activities, deployment, bed-down, and redeployment activities. Integrates Combat Support planning efforts, conducts readiness assessment of logistics activities, conducts contingency planning, base support and expeditionary site planning, WRM management, support agreement management, Acquisition Cross-Servicing Agreements, manages logistics Time-phased Force Deployment Data and Unit Type Codes. Enables international theater security cooperation and interoperability, operating in coalition or Joint environments often working with contractors, host-nations. Performs other duties as assigned.

Qualifications:
1. Must be able to retain a SECRET security clearance.
2. Any AFSC, must retrain to 21R3

Eligibility Requirements:
1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
3. Must meet all eligibility requirements in accordance with ANGI 36-101.

**AGR Employment Points of Contact:**
HR Specialist: SSgt Shailah Florvil, Shailah.Florvil.mil@mail.mil / 202-685-8813 (DSN 325-8813)
AGR Manager: CMSgt Adrianne Wilson, Adrianne.L.Wilson.mil@mail.mil / 202-685-9925 (DSN 325-9925)