



District of Columbia Air National Guard

AGR Announcement

21-332



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL	OPENING DATE: 10 March 2021	CLOSING DATE: 11 April 2021
	Position Title: Mission Support Group Commander Max Grade: Col (O6) Min Grade: Lt Col (O5) Promotable Must be AFSC: Any *Control Grade Available	
	Appointment Status [] Enlisted [X] Officer	
Position Location: 113th Mission Support Group Joint Base Andrews, MD	AREA OF CONSIDERATION: GROUP III All individuals eligible for entry into the DCANG Position available 1 July 2021	
INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment.		
AGR REQUIRED DOCUMENTS: 1.) NGB 34-1 (<i>dated Nov 2013</i>) Application for AGR Position. https://www.ngbpdc.ng.mil/Forms/NGB-Form/ 2.) Copies of last five OPRs. 3.) Resume (<i>any format</i>). 4.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 5.) Report of Individual Personnel (RIP) from vMPF only (<i>must be dated within 60 days</i>). If clearance is expired you must obtain security memo from the Wing security manager. 6.) Current Passing Fitness Test from AFFMS II (<i>Per AFI 36-2905 – current within 12 months</i>). 7.) Letter(s) of recommendation (<i>optional</i>). 8.) If missing documents, memo to board president required stating reason why documents are missing.		
*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 20-300 – SSGT DOE, JOHN A Email subject will be in the same format.		
Conditions of Employment: National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit. If applying for an MVA at a lower rank, a voluntary demotion memorandum stating action must be submitted.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGR AR 690-600 / NGR AF 40-1614. http://www.ngbpdc.ngb.army.mil/pubs/40/ngraf40_1614v2.pdf and ANGI 36-7 http://www.ngbpdc.ngb.army.mil/publications.htm		



The District of Columbia Air National Guard



DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted on unit bulletin boards until the day following the closing date.

Announcement Number: 21-332

Position: 113 Mission Support Group Commander

Position Description: Commands Support Group. Directs and monitors support activities and units. Ensures cohesive integration of functions and resources in force protection; civil engineering; communications - computer; morale, welfare, recreation, and services (MWRS); personnel; information management; and manpower to support installation, Wing, and mission needs. Directs support units. Determines requirements of assigned units by analyzing mission and interpreting directives, orders, and regulations. Formulates plans and establishes policies and procedures for activities such as personnel, administration, training, facility use, recreational services, open mess operations, engineering and construction, food services, billeting supply, small arms firing, youth programs, force protection, and communications. Directs implementation of programs for activities such as flying safety, reserve training, disaster preparedness, force protection, sanitation, utility service, crash rescue, fire protection, proficiency flying, host-tenant agreement, labor negotiations, and equal employment opportunity. Directs studies and surveys to determine perceptions of personnel, and implements plans to resolve problems and eliminate conditions contributing to low morale. Ensures availability of religious, legal education, photo, graphics, and audiovisual services. Selects and assigns commanders of specialized squadrons such as security forces, combat support and civil engineering. Convenes summary courts and approves special courts-martial and discharge actions for all installation personnel. Monitors support activities. Reviews inspection reports to determine status of activities such as military and civilian personnel, labor relations, and materiel. Inspects assigned units and organizations, including base exchange outlets and commissaries, to ensure compliance with directives and procedures. Inspects and evaluates program effectiveness for housing, welfare, education, force protection, weapons storage, and dormitories. Coordinates support activities. Conduct staff meetings and converses and appoints boards, councils, and committees to assist in managing assigned activities. Ensures effective interface of assigned units with those of other functional areas to optimize support and accomplish primary mission. Coordinates with civic organizations to develop an effective community relations program. Performs other duties as required.

Qualifications:

1. Must be able to retain a SECRET security clearance.
2. Must be AFSC qualified: Any
3. Applicant must be willing to remain on command tour for a minimum of two years if selected.

Eligibility Requirements:

1. Applicants who have been separated for cause from active duty or a previous AGR tour are ineligible.
2. Prior to entry into the AGR Program, member must be medically cleared by the 113th Medical Group.
3. Must meet all eligibility requirements in accordance with ANGI 36-101.

AGR Employment Points of Contact:

HR Specialist: SSgt Shailah Florvil, Shailah.Florvil.mil@mail.mil /202-685-8813 (DSN 325-8813)

AGR Manager: CMSgt Adrienne Wilson, Adrienne.L.Wilson.mil@mail.mil /202-685-9925 (DSN 325-9925)