



District of Columbia National Guard

Title 10 Announcement (Army/Air)

T10-2021-01



<p>APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION NG.DC.DCANG.MBX.AIR-APPLY@MAIL.MIL</p> <p>*The DCNG Commanding General will submit nominee to CNGB for final approval. The nominee submitted will require additional screening by NGB.</p>	<p>OPENING DATE: 17 June 2021</p>	<p>CLOSING DATE: 2 July 2021</p>
	<p>Position Title: United States Property & Fiscal Officer Max Grade: COL/Col (O6) Min Grade: LTC/Lt Col (O5) Promotion Eligible: * Promotable Eligible is defined as one of the following: - ARNG: 3 years TIG; CGSOC Complete - ANG: 3 years TIG; SDE Complete Branch: Immaterial AFSC: Any</p>	
	<p>Appointment Status: Commissioned Officer Order Type: Title 10 USC 12301(d) pursuant to Title 32 USC 708</p>	
<p>Position Location: Joint Forces Headquarters Washington DC</p>	<p>AREA OF CONSIDERATION: GROUP III (Nationwide Announcement) * All individuals must eligible for entry into the DCNG, and fully accessed into the DCNG before being assessed for the active duty tour.</p>	
<p>INSTRUCTIONS FOR APPLYING: This office will NOT accept mailed applications. You must send applications electronically. Failure to submit all required documents as outlined below will result in your application not being considered for employment. <i>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 21-300 – SGT DOE, JOHN A.</i> Email subject will be in the same format.</p> <p style="text-align: center;">ARMY REQUIRED DOCUMENTS (in 1 email attachment):</p> <ol style="list-style-type: none"> 1.) DA Form 160 Application for active duty (ensure document is signed) https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) 3 References on a separate sheet of paper with email address and additional point of contact number(s). 3.) Copy of last five OERs 4.) MEDPROS printout with date of current PHA and PULHES included (<i>within 12 months</i>) 5.) Copy of Medically Signed/Completed Medical Profile (<i>as applicable</i>) 6.) Last two record Physical Fitness Test DA 705 (<i>If body fat information is not included on DA 705, a DA 5500-R/5501-R is required.</i>) 7.) Current Certified copy of Officer Record Brief (Must be certified <i>within 12 months</i>) 8.) Current GPFM 1790 (Personnel Qualification Record). (<i>within 12 months</i>) 9.) Current copy of NGB 23B (RPAM Statement). (<i>within 12 months</i>) 10.) Copy of all DD 214s/NGB Form 22s 11.) Resume (no format) 12.) Biographical Summary IAW NGR 600-100, Appendix I https://www.ngbpmc.ng.mil/Portals/27/Publications/ngr/NGR%20600-100_20200706.pdf?ver=2020-08-12-145140-930 13.) Letter(s) of recommendation (<i>optional</i>) 14.) A current Security Verification Memorandum with at least a Secret Clearance level (within 90 days of closing date) 15.) If missing documents, memo to board president required stating reason why documents are missing 		



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AIR REQUIRED DOCUMENTS (in 1 email attachment):

- 1.) DA Form 160 Application for active duty (ensure document is signed) <https://www.ngbpmc.ng.mil/Forms/NGB-Form/>
- 2.) Copies of last five OPRs
- 3.) Biographical Summary IAW NGR 600-100, Appendix I
https://www.ngbpmc.ng.mil/Portals/27/Publications/ngr/NGR%20600-100_20200706.pdf?ver=2020-08-12-145140-930
- 4.) Resume (no format)
- 5.) Point Credit and Accounting System (PCARS) from vMPF
- 6.) 3 References on a separate sheet of paper with email address and additional point of contact number(s).
- 7.) Report of Individual Personnel (RIP) from vMPF only (*must be dated within 60 days*). If clearance is expired you must obtain security memo from the Wing security manager.
- 8.) Current Passing Fitness Test from AFFMS II (*Per AFI 36-2905 – current within 12 months*).
- 9.) AF Form 422, *Notification of Air Force Member's Qualification Status*
- 10.) AF Form 469, *Duty Limiting Condition Report* (if applicable)
- 11.) Letter(s) of recommendation (*optional*).
- 12.) If missing documents, memo to board president required stating reason why documents are missing.

Desired Training and Experience:

Preferred Qualifying Experience:

1. Possess significant experience and/or education in the fields of Financial Management, Federal Acquisition and/or logistics management.
2. Received formal contracting training.
3. Received Grants Officer Training to qualify for issuance of a Grants officer Certificate.

Military and Civilian Education (Provide proof of completion for the below listed courses):

1. Certified Public Accountant
2. Certified Defense Financial Management Course (CDFM):
 - a. Tier 1 (PFO 101):
 - Fiscal Law
 - PFO Operations
 - b. Tier 1 (PFO 102):
 - Cooperative Agreements
 - CFMO/BCE Operations
 - c. Tier 2
 - Army Logistical Management
 - Air Logistical Management
 - Army Financial Management
 - Air Financial Management
 - d. Tier 3
 - NGB COTR/Claims Management and Avoidance
 - Appropriations Law
 - Enhanced Defense Financial Management Training (EDFMT)
 - e. Tier 4
 - Contracting Officer's Representative – CLC 106
 - Simplified Acquisitions Procedures – CON 237



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Experience Relative to USPFO Assignment (indicate years of experience – supporting documentation required):

1. Deputy USPFO
2. Comptroller
3. Financial Management
4. Contracting Management
5. Internal Review
6. Facilities Management/Maintenance
7. Transportation
8. Personnel Finance
9. Defense Travel Service
10. Supply and Service Management
11. Data Management

Leadership Experience (indicate years of experience– supporting documentation required):

1. Brigade Commander
2. Wing Commander
3. Director/Group/Vice Wing Commander/Chief of Staff
4. Battalion Commander / Squadron Commander

Army Eligibility Requirements:

1. Must be able to retain a **TOP SECRET** security clearance.
2. Must complete a Class A Medical Examination (DD Form 2807-1; DD Form 2808) within 90 days of selection
3. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date separations.
4. Must meet the military and civilian education requirements that have not been waived by the approval authority.
5. Soldiers must be able to receive a favorable suitability screening during the accessions process as outlined in applicable service component regulations.
6. Prior to entry on AD or FTNGD, must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV), per AR 40-501 and AR 600-110.
7. Must meet all eligibility requirements in accordance with AR 600-9, AR 40-501, AR 135-18, and NGR 600-5.
8. IAW AR 135-18, Table 2-3, Rule H, if the applicant does not meet the entry requirements defined in Table 2-1 and Table 2-2, the disqualification must be waived by the proper authority (if applicable).

Air Eligibility Requirements:

1. Must be able to retain a **TOP SECRET** security clearance.
2. Must complete an Extended Active Duty physical IAW AFI 48-123, within 90 days of selection
3. ANG officers must meet the physical qualifications outlined in AFI 48-13, Medical Examination and Standards, Ch 3, para 3.1, Medical Evaluation for Continued Military Service.

Position Description: Receives and accounts for all funds and property of the United States in the possession of the District of Columbia National Guard. Ensures that federal funds are obligated and expended in conformance with applicable statutes and regulations. Makes returns and reports on federal funds and property as directed by the Vice Chief, National Guard Bureau, and the appropriate Service Secretary. Provides financial and logistical resources for maintaining federal property provided to the District of Columbia National Guard. Assists the Commanding General and District of Columbia National Guard units, organizations and activities to ensure federal property is issued, maintained and used in accordance with applicable regulations and instructions. Manages and exercises oversight of the federal logistics support system for the state. Upon mobilization, provides necessary support for unit transition to active status. Serves as a Transportation Officer and Technician Payroll Certifying Officer for the District of Columbia National Guard. Performs other duties as assigned.



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**Conditions of Employment:**

National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia National Guard.

Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

Evaluation Process: Applicants will be evaluated on information supplied in application documents outlined above along with interview responses as applicable. **Incomplete applications will not be considered.** It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization.

Reference: NGB Regulation 690-600, NGR AR 690-600, NGR AF 40-1614, ANGR 40-1614 and ANGI 36-7.

AGR Employment Points of Contact:

Army: CW3 Ingrid Davenport, Ingrid.L.Davenport2.mil@mail.mil / 202-685-9779 (DSN 325-9779)

Air: CMSgt Adrienne Wilson, Adrienne.L.Wilson.mil@mail.mil /202-685-9925 (DSN 325-9925)